

# National Western Center Authority Board Meeting Minutes

<b>Date of Meeting:</b>	December 19, 2024	<b>Time:</b>	9:00 am – 10:40 am
<b>Minutes Prepared by:</b>	Alexi Palazzari	<b>Location:</b>	Hybrid Meeting via Zoom and In Person
<b>Meeting Description</b>			
National Western Center Authority Board Meeting			
<b>Authority Board Member Attendance at Meeting</b>			
<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Notes</b>
John Ikard	X In Person		
Steven McCarthy	X In Person		
Robb Brown	X In Person		
Diedra Garcia	X In Person		
Kelly Leid	X In Person		
Sandra Ruiz	X In Person		
Tony Frank	X In Person		
Bill Mosher	X In Person		
Doug Jones	X In Person		
Paul Andrews	X In Person		
Ernest House	X Zoom		
Caroline Acha	X Zoom		
Nicole Doheny*	X In Person		
Other attendees including members of the public are as recorded registration for the meeting. Guests: Mark Williams			



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Topic	Owner	Time
<b>Call to Order</b>		
<b>Quorum</b> Meeting was called to order by John Ikard, Chair. Quorum present.	John Ikard	9:01 a.m.
<b>Board Business/Action Items</b>		
A Motion was made by Director Kelly Lied and seconded by Director Tony Frank to approve the minutes for November 21, 2024. Motion Approved	John Ikard	9:02 a.m.
<b>Chairman Update</b>		
Chairmen John Ikard shared general updates including the new office space for the NWC Authority. Chairmen John Ikard thanked the partners for their continued support.	John Ikard	9:03 a.m.
<b>CEO Update</b>		
<b>Facilities Update</b> <ul style="list-style-type: none"> <li>• Equestrian Center/Hotel in exec. session</li> <li>• District Sign Plan underway</li> <li>• Cell tower</li> <li>• DAS system</li> <li>• Battery Energy Storage System (BESS)</li> <li>• BESS signage</li> <li>• Stock Show setup</li> </ul> <b>Website Update</b> – check out the website <b>Community Outreach</b> <ul style="list-style-type: none"> <li>• <b>Meetings</b> <ul style="list-style-type: none"> <li>• CAC Community Meeting</li> <li>• EQC/Hotel Task Force monthly meeting</li> </ul> </li> <li>• <b>Other</b> <ul style="list-style-type: none"> <li>• Community Event Sponsors for Stock Show 2025 – \$16,500 raised</li> <li>• 250 tickets distributed to community members includes \$20 food voucher</li> <li>• Stock Show Parade – 20 kids &amp; 2 adults (coordination underway)</li> <li>• Community Reception includes dinner &amp; Rodeo – January 23<sup>rd</sup></li> <li>• Upcoming Stock Show events – Boots n’ Business (full)</li> <li>• Citizen of the West Dinner (2 remaining)</li> </ul> </li> </ul> <b>Staffing and Operations</b> <ul style="list-style-type: none"> <li>• Procurements:</li> </ul>	Brad Buchanan	9:04 a.m.



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<ul style="list-style-type: none"> <li>• Janitorial – signed – Whayne Enterprises. Local, small, minority owned business</li> <li>• Ticketing - closed, in review (approval February board meeting)</li> <li>• Non-Alcoholic Pouring Rights – publishing by end of December</li> <li>• Security - issuance in 2025</li> <li>• Parking – issuance in 2025</li> <li>• Staffing:             <ul style="list-style-type: none"> <li>• Campus Sustainability &amp; Safety Manager – Cory Jones</li> <li>• Campus Event Manager – Makenzie Huber</li> <li>• Community Events and Outreach Manager – Lori Laurita</li> <li>• Marketing and Communications Coordinator – Interviewing now</li> </ul> </li> <li>• Board meeting format:             <ul style="list-style-type: none"> <li>• Facilities, Events, Community on quarterly basis</li> <li>• Other topical updates as needed and provided through partner reports</li> </ul> </li> </ul>		
<b>Partner Reports</b>		9:22 a.m.
<b>NWCO</b> Update provided as part of the board packet with no additional information shared during the board meeting.	Mike Bouchard	
<b>CSU:</b> Update provided during the board meeting.	Jocelyn Hittle	
<b>WSSA:</b> Update provided as part of the board packet with no additional information shared during the board meeting.	Paul Andrews	
<b>COMMUNITY UPDATE:</b> Update provided during the board meeting: Toy Drive at Estella Apartments in Gloveville on 12/20 Offal Party Competition on 1/25 at 5:30pm Sabor Graduation on 2/3 Reminder to get your annual wellness check at Tepeyac	Sandra Ruiz & Caroline Acha	
<b>Committee Reports</b>		9:53 a.m.
<b>Finance &amp; Audit</b> Updated provided in board packet.	Steven Biedermann	
<b>Campus Services &amp; Partnerships</b> Updated provided in board packet.	Jessica Koenig	
<b>Community Benefits</b> Updated provided in board packet.	Anthony Aragon	



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NWC Year in Review		
CEO Brad Buchanan gave an overview of the progress made in 2024. The overview included looking ahead to 2025.	Brad Buchanan	9:57 a.m.
Public Comment		
No public comment was made.	John Ikard	10:20 a.m.
Executive Session		
A Motion was made by Director Tony Frank and seconded by Director Doug Jones to enter Executive Session. Motion Approved.	John Ikard	10:25 a.m.
A Motion was made by Director Paul Andrews and seconded by Director Doug Jones to exit Executive Session. Motion Approved.	John Ikard	10:39 a.m.
Adjourn		
There being no further business, the Chair adjourned the meeting.	John Ikard	10:40 a.m.

Next Board of Directors Meeting					
<b>Date:</b>	February 20, 2025	<b>Time:</b>	9:00 a.m.	<b>Location:</b>	Hybrid via Zoom * NWCA offices

Submitted by: Alexi Palazzari

Approved by: Board of Directors

Date:

