

# National Western Center Authority Board Meeting Minutes

<b>Date of Meeting:</b>	November 21, 2024	<b>Time:</b>	9:00 am – 11:05 am
<b>Minutes Prepared by:</b>	Alexi Palazzari	<b>Location:</b>	Hybrid Meeting via Zoom and In Person
<b>Meeting Description</b>			
National Western Center Authority Board Meeting			
<b>Authority Board Member Attendance at Meeting</b>			
<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Notes</b>
John Ikard	X In Person		
Steven McCarthy	X In Person		
Robb Brown	X In Person		
Diedra Garcia	X In Person		
Kelly Leid	X In Person		
Sandra Ruiz	X In Person		
Tony Frank	X Zoom		
Bill Mosher	X In Person		
Doug Jones	X In Person		
Paul Andrews	X In Person		
Ernest House	X In Person		
Caroline Acha	X Zoom		
Nicole Doheny*	X In Person		
Other attendees including members of the public are as recorded registration for the meeting. Guests: Mark Williams			



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Topic	Owner	Time
<b>Call to Order</b>		
<b>Quorum</b> Meeting was called to order by John Ikard, Chair. Quorum present.	John Ikard	9:00 a.m.
<b>Board Business/Action Items</b>		
<b>Approval of Minutes for October 17, 2024</b>	John Ikard	9:01 a.m.
<b>Chairman Update</b>		
Chairmen John Ikard shared a general update on the progress of the NWC campus.	John Ikard	9:02 a.m.
<b>CEO Update</b>		
<b>Facilities Update</b> <ul style="list-style-type: none"> <li>• Equestrian Center/Hotel in exec. session</li> <li>• District Sign Plan underway</li> <li>• Cell tower</li> <li>• DAS system</li> <li>• Battery Energy Storage System (BESS)</li> <li>• BESS signage</li> </ul> <b>Community Outreach</b> <ul style="list-style-type: none"> <li>• Upcoming Events &amp; Sponsorships               <ul style="list-style-type: none"> <li>• Dia de los Muertos Event (December 14)</li> <li>• Johnson Rec Center Holiday Event (December)</li> </ul> </li> <li>• Other               <ul style="list-style-type: none"> <li>• Successful Trunk or Treat event in October</li> <li>• Community Event Sponsors for Stock Show 2025 – \$21,000 to date</li> <li>• Stock Show Parade – 20 kids &amp; 2 adults (coordination underway)</li> <li>• Upcoming Stock Show events – Boots n’ Business (full) Email sent for Citizen of the West Dinner (4 remaining)</li> </ul> </li> </ul> <b>Staffing and Operations</b> <ul style="list-style-type: none"> <li>• Procurements:               <ul style="list-style-type: none"> <li>• Janitorial – signed – Whayne Enterprises. Local, small, minority owned business</li> <li>• Ticketing - closed, in review (exec. session)</li> <li>• Security - issuance in 2025</li> <li>• Parking – issuance in 2025</li> </ul> </li> <li>• Staffing:</li> </ul>	Brad Buchanan	9:04 a.m.



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<ul style="list-style-type: none"> <li>• Safety &amp; Sustainability – Cory Jones – Starts 12/2</li> <li>• Community Events and Outreach Manager – Makenzie Huber – Starts 12/2</li> <li>• Community Outreach and Events Manager – Final interviews completed this week</li> <li>• Board meeting format:             <ul style="list-style-type: none"> <li>• Facilities, Events, Community on quarterly basis – today is Facilities</li> <li>• Next Month’s board meeting focus: Events</li> <li>• NWCO, WSSA and CSU on quarterly basis – today is NWCO</li> <li>• Other topical updates as needed and provided through partner reports</li> </ul> </li> </ul>		
<b>Partner Reports</b>		<b>9:15 a.m.</b>
<b>NWCO</b> Update provided during the board meeting.	Mike Bouchard	
<b>CSU:</b> Update provided as part of the board packet with no additional information shared during the board meeting.	Jocelyn Hittle	
<b>WSSA:</b> Update provided as part of the board packet with no additional information shared during the board meeting.	Paul Andrews	
<b>COMMUNITY UPDATE:</b> Update provided during the board meeting.	Sandra Ruiz & Caroline Acha	
<b>Committee Reports</b>		<b>9:45 a.m.</b>
<b>Finance &amp; Audit</b> Updated provided in board packet.	Steven Biedermann	
<b>Campus Services &amp; Partnerships</b> Updated provided in board packet.	Jessica Koenig	
<b>Community Benefits</b> Did not meet in November. No report.	Anthony Aragon	
<b>Land Acknowledgement</b>		
Chair discussed having further conversations around a land acknowledgement for the NWC campus.	John Ikard	10:05 a.m.
<b>NWC Facilities Update</b>		
The following partners presented reports. <ul style="list-style-type: none"> <li>• Compost Colorado</li> <li>• Honeycomb</li> <li>• PRG</li> </ul> There was a facilities update on the following. <ul style="list-style-type: none"> <li>• MaintainX</li> </ul>	Joe McCullough	10:10 a.m.



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• Grounds		
<b>Public Comment</b>		
Ken Liu made a public comment.	John Ikard	11:00 a.m.
<b>Executive Session</b>		
A Motion was made by Director Paul Andrews and seconded by Director Kelly Leid to enter Executive Session. Motion Approved.	John Ikard	11:05 a.m.
A Motion was made by Director Kelly Leid and seconded by Director Robb Brown to exit Executive Session. Motion Approved.	John Ikard	11:25 a.m.
<b>Action Items – Motions Approved by BOD</b>		
A Motion was made by Director Bill Mosher and seconded by Director Robb Brown to authorize the CEO and his designees to finalize the negotiation and execution of an amendment to the Predevelopment Agreement between the Authority and Community Activation Partners, LLC.	John Ikard	11:26 a.m.
<b>Adjourn</b>		
There being no further business, the Chair adjourned the meeting.	John Ikard	11:27 a.m.

<b>Next Board of Directors Meeting</b>					
<b>Date:</b>	December 19, 2024	<b>Time:</b>	9:00 a.m.	<b>Location:</b>	Hybrid via Zoom * NWCA offices

Submitted by: Alexi Palazzari

Approved by: Board of Directors

Date:

