



National Western Center
 Authority Board Meeting Minutes

Date of Meeting:	July 18, 2024	Time:	9:00 am –
Minutes Prepared By:	Anthony Aragon	Location:	Hybrid Meeting via ZOOM and In Person
Meeting Description			
National Western Center Authority Board Meeting			
Authority Board Member Attendance at Meeting			
Name	Present	Absent	Notes
John Ikard		X	
Steven McCarthy	X In Person		
Robb Brown	X In Person		
Diedra Garcia	X In Person		
Kelly Leid	X In Person		
Sandra Ruiz	X In Person		
Tony Frank	X Zoom		
Bill Mosher	X In Person		
Doug Jones	X In Person		
Paul Andrews	X In Person		
Ernest House		X	
Caroline Acha	X Zoom		
Nicole Doheny *	X Zoon		
Other attendees including members of the public are as recorded registration for the meeting. Guests: Mark Williams			



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Topic	Owner	Time
1. Call to Order		
Quorum Meeting was called to order by Steven McCarthy, Chair. Quorum present.	Steven McCarthy	9:00 a.m.
2. Board Business/Action Items		
Approval of Minutes for June 20, 2024 A motion to approve the April Minutes was made by Director Doug Jones and seconded by Kelly Leid. Motion carried.	Steven McCarthy	9:03 a.m.
3. Chairman Update		
Steven shared a bench is being dedicated in honor of John Zapien. Both Paul Andrews & Doug Jones worked closely with John direction 2C campaign. They will work with John’s family on the message.	Steven McCarthy	9:05 a.m.
4. CEO Update		
Facilities Update: <ul style="list-style-type: none"> • Equestrian Center/Hotel in exec session • District Sign Plan underway • Cell tower • DAS system • Connections under Railroad to the hill Procurements: <ul style="list-style-type: none"> • Janitorial – signed • Up next - ticketing • Security - issuance in 2025 • Parking – issuance in 2025 Staffing: <ul style="list-style-type: none"> • Campus & Event Manager of Operations – Desiree Dixon starts 7/22 • Safety & Sustainability – Coming soon 	Brad Buchanan	9:10 a.m.
5. Partner Reports		
NWCO provided a quarterly update during the board meeting.	Mike Bouchard	9:25 a.m.



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<p><u>CSU:</u> Update provided as part of the board packet with no additional information shared during the board meeting.</p>	Jocelyn Hittle	
<p><u>WSSA:</u> Update provided as part of the board packet. Paul thanked both Brad Buchanan and Steve Nalley on an efficient design process.</p>	Paul Andrews	
<p><u>COMMUNITY UPDATE:</u></p> <ul style="list-style-type: none"> • July 18 – Summer Event @ Johnson Rec Center • July 20 – Birdseed Collective Summer Concert Series • August 10 – Neighborhood Block Party @ Valdez Perry • October 3 – Tepeyac Legacy of Health Gala 	Sandra Ruiz & Caroline Acha	
<p>6. Committee Reports</p>		
<p><u>Finance & Audit</u> Steven provided a brief update; financials for July 2024 were included in the board packet.</p> <p><u>Campus Services & Partnerships</u> Updated provided during Facilities update.</p> <p><u>Community Benefits</u> Update provided in board packet.</p>	Steven Biedermann Jessica Koenig Brad Buchanan	9:55 a.m.
<p>7. Facilities Update</p>		
<p>Jenna provided an update on upcoming marketing opportunities.</p> <p>Jessica provided an update on procurements on the campus.</p> <p>Joe gave an overview of facilities on the campus and staffing needs for each area.</p>	NWC Staff	10:00 a.m.
<p>8. Public Comment</p>		
No public comment		



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9. Executive Session	Steven McCarthy	10:45 a.m. 11:00 a.m.
A Motion was made by Director Diedra Garcia and seconded by Director Paul Andrews to enter Executive Session. Motion Approved. A Motion was made by Director Kelly Leid and seconded by Director Robb Brown to exit Executive Session. Motion Approved.		
10. Board Motion	Steven McCarthy	11:00 a.m.
A Motion was made by Director Kelly Leid and seconded by Director Robb Brown for the Board to authorize the CEO to enter into a sponsor payment arrangement obligating the Authority to pay all legal fees and expenses of the Build America Bureau’s outside legal counsel in connection with the Railroad Rehabilitation and Improvement Financing of the Equestrian Center, Hotel, and Parking Garage Project. Motion Approved.		
11. Adjourn	Steven McCarthy	11:05 a.m.
There being no further business, the Chair adjourned the meeting.		

Next Board of Directors Meeting					
Date	September 19, 2024	Time:	9:00 a.m.	Location:	Hybrid via Zoom & NWCA Offices