



National Western Center  
 Authority Board Meeting Minutes

|  |                |                  |                                       |
|--|----------------|------------------|---------------------------------------|
| <b>Date of Meeting:</b>  | July 18, 2024  | <b>Time:</b>     | 9:00 am –                             |
| <b>Minutes Prepared By:</b>  | Anthony Aragon | <b>Location:</b> | Hybrid Meeting via ZOOM and In Person |
| <b>Meeting Description</b>   |                |                  |                                       |
| National Western Center Authority Board Meeting  |                |                  |                                       |
| <b>Authority Board Member Attendance at Meeting</b>  |                |                  |                                       |
| <b>Name</b>  | <b>Present</b> | <b>Absent</b>    | <b>Notes</b>                          |
| <b>John Ikard</b>  |                | X                |                                       |
| <b>Steven McCarthy</b>   | X In Person    |                  |                                       |
| <b>Robb Brown</b>  | X In Person    |                  |                                       |
| <b>Diedra Garcia</b>   | X In Person    |                  |                                       |
| <b>Kelly Leid</b>  | X In Person    |                  |                                       |
| <b>Sandra Ruiz</b>   | X In Person    |                  |                                       |
| <b>Tony Frank</b>  | X Zoom         |                  |                                       |
| <b>Bill Mosher</b>   | X In Person    |                  |                                       |
| <b>Doug Jones</b>  | X In Person    |                  |                                       |
| <b>Paul Andrews</b>  | X In Person    |                  |                                       |
| <b>Ernest House</b>  |                | X                |                                       |
| <b>Caroline Acha</b>   | X Zoom         |                  |                                       |
| <b>Nicole Doheny *</b>   | X Zoon         |                  |                                       |
| Other attendees including members of the public are as recorded registration for the meeting.<br>Guests: Mark Williams |                |                  |                                       |



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| Topic   | Owner           | Time      |
|---|-----------------|-----------|
| <b>1. Call to Order</b>   |                 |           |
| <b>Quorum</b><br>Meeting was called to order by Steven McCarthy, Chair. Quorum present.   | Steven McCarthy | 9:00 a.m. |
| <b>2. Board Business/Action Items</b>   |                 |           |
| <b>Approval of Minutes for June 20, 2024</b><br>A motion to approve the April Minutes was made by Director Doug Jones and seconded by Kelly Leid. Motion carried.   | Steven McCarthy | 9:03 a.m. |
| <b>3. Chairman Update</b>   |                 |           |
| Steven shared a bench is being dedicated in honor of John Zapien. Both Paul Andrews & Doug Jones worked closely with John direction 2C campaign. They will work with John's family on the message.  | Steven McCarthy | 9:05 a.m. |
| <b>4. CEO Update</b>  |                 |           |
| Facilities Update: <ul style="list-style-type: none"> <li>Equestrian Center/Hotel in exec session</li> <li>District Sign Plan underway</li> <li>Cell tower</li> <li>DAS system</li> <li>Connections under Railroad to the hill</li> </ul> Procurements: <ul style="list-style-type: none"> <li>Janitorial – signed</li> <li>Up next - ticketing</li> <li>Security - issuance in 2025</li> <li>Parking – issuance in 2025</li> </ul> Staffing: <ul style="list-style-type: none"> <li>Campus &amp; Event Manager of Operations – Desiree Dixon starts 7/22</li> <li>Safety &amp; Sustainability – Coming soon</li> </ul> | Brad Buchanan   | 9:10 a.m. |
| <b>5. Partner Reports</b>   |                 |           |
| NWCO provided a quarterly update during the board meeting.  | Mike Bouchard   | 9:25 a.m. |
|   |                 |           |



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| <p><b><u>CSU:</u></b><br/>Update provided as part of the board packet with no additional information shared during the board meeting.</p>  | Jocelyn Hittle   |            |
| <p><b><u>WSSA:</u></b><br/>Update provided as part of the board packet. Paul thanked both Brad Buchanan and Steve Nalley on an efficient design process.</p>   | Paul Andrews   |            |
| <p><b><u>COMMUNITY UPDATE:</u></b></p> <ul style="list-style-type: none"> <li>• July 18 – Summer Event @ Johnson Rec Center</li> <li>• July 20 – Birdseed Collective Summer Concert Series</li> <li>• August 10 – Neighborhood Block Party @ Valdez Perry</li> <li>• October 3 – Tepeyac Legacy of Health Gala</li> </ul>    | Sandra Ruiz & Caroline Acha                                  |            |
| <b>6. Committee Reports</b>  |  |            |
| <p><b><u>Finance &amp; Audit</u></b><br/>Steven provided a brief update; financials for July 2024 were included in the board packet.</p> <p><b><u>Campus Services &amp; Partnerships</u></b><br/>Updated provided during Facilities update.</p> <p><b><u>Community Benefits</u></b><br/>Update provided in board packet.</p> | Steven Biedermann<br><br>Jessica Koenig<br><br>Brad Buchanan | 9:55 a.m.  |
| <b>7. Facilities Update</b>  |  |            |
| <p>Jenna provided an update on upcoming marketing opportunities.</p> <p>Jessica provided an update on procurements on the campus.</p> <p>Joe gave an overview of facilities on the campus and staffing needs for each area.</p>  | NWC Staff  | 10:00 a.m. |
| <b>8. Public Comment</b>   |  |            |
| No public comment  | Steven McCart  | 10:45 a.m. |



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| <b>9. Executive Session</b>  | Steven McCarthy | 10:45 a.m.<br>11:00 a.m. |
| A Motion was made by Director Diedra Garcia and seconded by Director Paul Andrews to enter Executive Session. Motion Approved.<br><br>A Motion was made by Director Kelly Leid and seconded by Director Robb Brown to exit Executive Session. Motion Approved.   |                 |                          |
| <b>10. Board Motion</b>  | Steven McCarthy | 11:00 a.m.               |
| A Motion was made by Director Kelly Leid and seconded by Director Robb Brown for the Board to authorize the CEO to enter into a sponsor payment arrangement obligating the Authority to pay all legal fees and expenses of the Build America Bureau’s outside legal counsel in connection with the Railroad Rehabilitation and Improvement Financing of the Equestrian Center, Hotel, and Parking Garage Project. Motion Approved. |                 |                          |
| <b>11. Adjourn</b>   | Steven McCarthy | 11:05 a.m.               |
| There being no further business, the Chair adjourned the meeting.  |                 |                          |

|                                 |                    |              |           |                  |                                |  |
|---------------------------------|--------------------|--------------|-----------|------------------|--------------------------------|--|
| Next Board of Directors Meeting |                    |              |           |                  |                                |  |
| <b>Date</b>                     | September 19, 2024 | <b>Time:</b> | 9:00 a.m. | <b>Location:</b> | Hybrid via Zoom & NWCA Offices |  |