



National Western Center
 Authority Board Meeting Minutes

Date of Meeting:	May 16, 2024	Time:	9:00 am –
Minutes Prepared By:	Anthony Aragon	Location:	Hybrid Meeting via ZOOM and In Person
Meeting Description			
National Western Center Authority Board Meeting			
Authority Board Member Attendance at Meeting			
Name	Present	Absent	Notes
John Ikard	X In Person		
Steven McCarthy	X In Person		
Robb Brown	X Zoon		
Diedra Garcia		X	
Kelly Leid	X In Person		
Sandra Ruiz*	X In Person		
Tony Frank		X	
Bill Mosher		X	
Doug Jones	X In Person		
Paul Andrews	X In Person		
Ernest House		X	
Caroline Acha	X In Person		
Nicole Doheny *	X In Person		
*Non-Voting Members			
Other attendees including members of the public are as recorded registration for the meeting. Guests: Mark Williams			



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Topic	Owner	Time
1. Call to Order		
Quorum Meeting was called to order by John Ikard, Chair. Quorum present.	John Ikard	9:05 a.m.
2. Board Business/Action Items		
Approval of Minutes for April 18, 2024 A motion to approve the April Minutes was made by Director Doug Jones and seconded by Kelly Leid. Motion carried.	John Ikard	9:05 a.m.
3. Chairman Update		
John Ikard shared things are moving along with a few challenges but look forward to the updates. Appreciate partnership with city and community. Steve Nalley shared an update on the windows in LEB.	John Ikard	9:05 a.m.
4. CEO Update		
Facilities Update: <ul style="list-style-type: none"> • District Sign Plan underway • Cell tower • DAS system • Connections under Railroad to the hill Procurements: <ul style="list-style-type: none"> • Up next: ticketing • Concessions negotiations underway – contracting process complete in next 30 days Staffing: <ul style="list-style-type: none"> • Facility and Support Service Manager – Omar Galvan • Sales and Event Management Coordinator – Ryan Mahrer • Safety & Sustainability and Campus Operations Managers (Q2 postings) 	Brad Buchanan	9:07 a.m.
5. Partner Reports		
No written report provided. Mike shared during board meeting.	Mike Bouchard	9:30 a.m.



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<p><u>CSU:</u></p> <p>WIZ KID LIVE AT SECOND SATURDAY: Wiz Kid was at Spur for our May 2nd Saturday, for autographs, photos, and a special screening of the Wiz Kid premiere. If you haven't watched yet, the first season (six episodes) is on our YouTube channel (www.youtube.com/@csuspur).</p> <p>COMMUNITY OUTREACH AND ENGAGEMENT COORDINATOR: Please help CSU Spur welcome our new Community Outreach and Engagement Coordinator, Eduardo Gonzalez, who starts May 17th. Eduardo will be working to connect with community via local GES events, meeting with our community partners to determine emerging needs that CSU Spur can meet, engaging with community partners for 2nd Saturdays, and more.</p> <p>GREENHOUSE REOPENS: After being offline for some necessary modifications, the Terra rooftop greenhouse is back in operations. Come visit the improved (and cooler) greenhouse, which is supporting extensive research hosted by CSU's only urban Ag Experiment Station, the Metro Ag Research Center (MARC).</p> <p>RECENT EVENTS: Recent CSU events at Spur include the DSST Expo and the DPS STEM and Creative Core event (with over 1500 attendees, our largest single event to date!). Spur also hosted the World Food Prize GROW Youth Institute, where students in grades 9-12 presented research, connected with global leaders, and explored food and agriculture opportunities.</p> <p>SPUR OF THE MOMENT PODCAST: The third season of the CSU Spur of the Moment podcast continues. New episodes include LaKisha Odom, Foundation for Food and Ag Research; Dan Dye from Ardent Mills; and Sybil Sharvelle, CSU, and episodes drop every two weeks.</p> <p>JOBS WITH SPUR: CSU Spur is hiring for positions at the Temple Grandin Equine Center, with more positions coming soon. View all job postings.</p>	Jocelyn Hittle	
<p><u>WSSA:</u></p> <p>Paul provided a quarterly updated on all activities at the Stock Show as part of the board meeting.</p>	Paul Andrews	



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<p><u>COMMUNITY UPDATE:</u></p> <ul style="list-style-type: none"> • May 20 - GES Health Study 5:30 at CSU Sour • May 13 – 44th and Pearl Pocket Park–volunteer cleanup 10:30 – 12 cleanup, 12-3pm celebration • May 16 – Garden Place Carnival • May 17 – Next Friday 4995 update meeting at 9am Prodigy • June 20 – Community Land Trust Update at 5:30 pm 4700 Claude Court 	<p>Sandra Ruiz & Caroline Acha</p>	
<p>6. Committee Reports</p>		
<p><u>Finance & Audit</u></p> <p>Steven provided a brief update; financials were included in the board packet.</p> <p><u>Campus Services & Partnerships</u></p> <p>In the coming months, we will be seeking the Board of Directors’ approval of the recommendations for the following procurements:</p> <p>-Food & Beverage Experience -Janitorial Services -CUP North Parking Garage</p> <p>Active procurements</p> <p>-Janitorial Services – <i>preparing for the selection committee process</i> -CUP North Parking Garage – <i>RFP closed 4/5</i></p> <p>Future Procurements</p> <p>-Ticketing – <i>goal of issuance in May</i> -Sponsorships – <i>goal of issuance in 2025 (timeframe is intended to allow for the Campus to build impressions before going to RFP to ensure we receive the most advantageous sponsorships possible)</i> -Security – <i>goal of issuance in 2025</i> -Parking – <i>goal of issuance in 2025</i></p>	<p>Steven Biedermann</p> <p>Jessica Koenig</p>	<p>9:55 a.m.</p>



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<p><u>Community Benefits</u></p> <p>Community Investment Fund Update</p> <p>Alfonso/ Shannon: Application process going well. Great responses so far. Brad: It would be valuable to make a list of ideas. Going to share a draft within this committee, then to full board</p> <p>Procurement Update at National Western Center</p> <p>Steve: Equestrian Center, Hotel and Parking garage – working to finalize the PDA. April held communitywide meetings and introduced the development partner, CAP. Next will move into taskforces – 17 or so signed up. Scheduling the May 29th at 5pm for the first taskforce meeting.</p> <p>Janitorial – closed and being reviewed now Food and bev is in negotiation</p> <p>NWC Update</p> <p>Joe - Community event space discount program - Reworking events and how we're integrating community in events. Anthony – hosted Earth Day April 20th. Had about 100 people come through. Will likely host it again next year. Would like to hold a Summer community event – August roller skating, concert riverfront. Need to send out survey asking folks what they want it to be. Comp tickets – how determined?</p>	Ernest House	
<p>7. Quarterly Events Update</p>	Joe McCullough	10:10 a.m.
<p>Joe McCullough provided an update to the Board related to Events at the NWC.</p>		
<p>8. Public Comment</p>	John Ikard	
<p>No public comment</p>		
<p>9. Executive Session</p>	John Ikard	10:15 a.m. 10:45 a.m.
<p>A Motion was made by Director Doug Jones and seconded by Director Kelly Leid to enter Executive Session. Motion Approved.</p> <p>A Motion was made by Director Kelly Leid and seconded by Director Steven McCarthy to exit Executive Session. Motion Approved.</p>		



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10. Adjourn	John Ikard	10:50 a.m.
There being no further business, the Chair adjourned the meeting.		

Next Board of Directors Meeting						
Date	June 20, 2024	Time:	9:00 a.m.	Location:	Hybrid via Zoom & NWCA Offices	