



National Western Center
Authority Board Meeting Minutes

Date of Meeting:	May 18, 2023	Time:	9:00 am –
Minutes Prepared By:	Anthony Aragon	Location:	Hybrid Meeting via ZOOM and In Person LEB
Meeting Description			
National Western Center Authority Board Meeting			
Authority Board Member Attendance at Meeting			
Name	Present	Absent	Notes
John Ikard		X	
Steven McCarthy	X In Person		
Robb Brown	X In Person		
Diedra Garcia	X In Person		
Kelly Leid	X In Person		
Sandra Ruiz*	X In Person		
Tony Frank	X In Person		
Bill Mosher	X In Person		
Doug Jones	X In Person		
Paul Andrews	X Zoom		
Ernest House	X Zoom		
Margaret Danuser *	X In Person		
*Non-Voting Members			
Other attendees including members of the public are as recorded registration for the meeting. Guest: Tom Lindberg & Josh Roberts			



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Topic	Owner	Time
1. Call to Order		
Quorum Meeting was called to order by Steven McCarthy. Quorum present.	Steven McCarthy	9:05 a.m.
2. Board Business/Action Items		
Approval of Minutes for May 18, 2023 A motion to approve the May minutes was made by Director Kelly Leid and seconded by Tony Frank. Motion carried.	Steven McCarthy	9:06 a.m.
3. Chairman Update		
Steven shared John Ikard unable to join us today as his daughter is graduating.	Steven McCarthy	9:06 a.m.
4. CEO Update		
<ul style="list-style-type: none"> • Engaged in ongoing Livestock Center design and value engineering discussions • 51st Avenue connections to Washington Street ongoing – Emerson Street improvements done • CUP North Parcel update • Equestrian Center discussions: • Council Briefings • Presented Equestrian Center Cooperation Agreement to City Council Fin/Gov committee 5/16. • Upcoming Council dates: • June 5 – CoOp agreement (between City & Authority) • June 12 – Funding for procurement • Procurements <ul style="list-style-type: none"> • Janitorial – awarded to Aramark • Snow Removal – awarded to Elite Industries • Campus security – interim contract • Landscaping – Pending board vote • Concessions Phase I – Pending board vote • DAS and Events Ops– up next • 2024 Budget process underway, followed by 2024 Capital Budget 	Brad Buchanan	9:08 a.m.



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5. Partner Reports		
<u>City and County of Denver: Construction Update</u> <ul style="list-style-type: none">• Riverfront starting to green up. Took some trees down, continuing to spruce up. All aggregate complete.• Mike shared information about 51st Avenue Bridge, an update on the Livestock Center & the Riverfront celebration on June 8th.	Mike Bouchard	9:18 a.m.
<u>CSU:</u> <p>Tony shared backyard almost complete & Hydro at completion in the coming weeks.</p> <p>He also shared education highlights, anchor institution & community engagement highlights, communications for CSU Spur & finally CSU Spur programming.</p>	Dr. Tony Frank	
<u>WSSA:</u> <ul style="list-style-type: none">• Events upcoming include wrestling, graduations, and several private rodeos for company parties.• Complex maintenance and repairs are ongoing.• Working with the Authority on cap ex for 2024 budget.• Received and committed pledges over \$107 MM.• Planning for future fundraising goals as costs increase for the Legacy building construction.• Campaign donor thank you event on site June 16.	Doug Jones	
<u>COMMUNITY UPDATE:</u> <p>Sandra shared an idea to be sure to include the zip code when people RSVP so we know who from the community is attending the Riverfront celebration on June 8th.</p> <p>Also, grateful another community member will be joining the board.</p>	Sandra Ruiz	
6. Public Comment		
No public comments.		9:37 a.m.



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7. Executive Session		9:38 a.m.
<p>A Motion was made by Director Doug Jones and seconded by Tony Frank to enter into Executive Session. MOTION CARRIED</p> <p>A Motion was made by Doug Jones and seconded by Kelly Leid to exit Executive Session. MOTION CARRIED</p>		
8. Board Motions		
<p>A Motion was made by Director Doug Jones and seconded by Kelly Leid to approve the Motions. MOTION CARRIED</p> <ol style="list-style-type: none"> Motion for the Board to authorize the CEO and his designees to finalize the negotiation and execution of a landscaping services and supplies contract with the successful bidder from the contract procurement process for such services. Motion for the Board authorize the CEO and his designees to finalize the negotiation and execution of a qualified management contract for concession supplies and services with the successful bidder from the contract procurement process for such services. Motion for the Board to authorize the CEO and his designees to finalize the negotiation and execution of a Cooperation Agreement between the Authority and the City. 		10:25 a.m.
9. Committee Reports		10:28 a.m.
<p><u>Finance & Audit</u></p> <p>Finance Committee met on May 15th. Financials were included in the board book. Expenses looking good. Sent the \$400K to CNDC to support Community Investment Fund (CIF).</p> <p><u>Campus Services & Partnerships</u></p> <p>Committee met on May 9th to review two procurements. Elite for Landscaping Services & SSA Group for Concessions.</p>	<p>Margaret Danuser</p> <p>Robb Brown</p>	



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<p><u>Community Benefits</u></p> <p>Committee met on May 10th.</p> <ul style="list-style-type: none"> • CIF – they hope to use the money to hire limited staff to help get things established. Group meets the last Monday of the month. They are developing FAQs, information, setting goals. • Community Board Seat – Mayor appointed Caroline Acha. She now goes through City Council process for approval. NWC staff will host new board orientation once she’s approved. 		Ernest House	
<p>10. Adjourn</p>			
<p>There being no further business, the Chair adjourned the meeting.</p>			10:40 a.m.
<p>Next Meeting:</p>			
Date	June 15, 2023	Time:	9:00 a.m.
Location:	Hybrid and Zoom Webinar @ STEAD School		