



National Western Center
 Authority Board Meeting Minutes

Date of Meeting:	March 16, 2023	Time:	9:00 am –
Minutes Prepared By:	Anthony Aragon	Location:	Hybrid Meeting via ZOOM and In Person LEB
Meeting Description			
National Western Center Authority Board Meeting			
Authority Board Member Attendance at Meeting			
Name	Present	Absent	Notes
John Ikard		X	
Steven McCarthy	X In Person		
Robb Brown		X	
Diedra Garcia		X	
Kelly Leid	X In Person		
Sandra Ruiz*	X Zoom		
Tony Frank	X In Person		
Bill Mosher	X In Person		
Doug Jones	X In Person		
Paul Andrews	X Zoom		
Ernest House		X	
Margaret Danuser *	X Zoom		
*Non-Voting Members			
Other attendees including members of the public are as recorded registration for the meeting. Guest: Mark Williams			



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Topic	Owner	Time
1. Call to Order		
Quorum Meeting was called to order by Steven McCarthy. Quorum present.	Steven McCarthy	9:04 a.m.
2. Board Business/Action Items		
Approval of Minutes for November 17, 2022 A motion to approve the November minutes was made by Director Doug Jones and seconded by Kelly Leid. Motion carried.	Steven McCarthy	9:04 a.m.
3. Chairman Update		
No update.		9:04 a.m.
4. CEO Update		
Chuck and Brad traveled to Houston for 3 days. Great back of the house tours. Their rodeo seats 80,000. \$2 million over 20 days. Candidate Tours w/Adam Estroff (CD&7) & Trinidad Rodrgiuez (Mayoral) 51 st Avenue Bridge is now closed for next 8 weeks. Emerson is challenging. Framework Agreement Amendment approved at LUTI on 3/14. Anthony provided an update to the BOD on the meetings he attended the past month, events the NWCA is sponsoring in the community & a timeline for the Framework Agreement as it goes through the City Council process. He also shared the community outreach underway related to the community board seat. He will be hosting a board information session with community on March 25. Procurements <ul style="list-style-type: none"> • Janitorial – awarded to Aramark • Snow Removal – awarded to Elite Industries • Campus Security – interim contract • Landscaping – LIVE! • Phase I Concessions, DAS & Events Ops – up next 	Brad Buchanan	9:05 a.m.



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<p>New NWC Team Member</p> <ul style="list-style-type: none"> Welcome Event Sales Manager, April Anne Chase! <p>June Board Meeting will be held in June at STEAD School.</p> <p>Brad shared that Tykus is returning to DOTI as a Deputy Director focusing on Mobility. Brad thanked him for his dedication & presented with NWC buckle. Congratulations! Mike Bouchard will lead NWCO & report to Josh Lapley.</p>		
5. Partner Reports		
<u>City and County of Denver:</u>		
<p>Construction Update</p> <p>Dirt moving on site.</p> <p>Riverfront – Opening May 18th at 4:00 p.m. Work on Pond A & misc. utility/infrastructure.</p> <p>Mobility safety along the Brighton curve with traffic calming measures.</p>	<p>Mike Bouchard</p>	<p>9:25 a.m.</p>
<u>CSU:</u>		
<p>Dr. Frank shared information about the Semilla Project.</p> <p>CSU Spur hosted a Channel 8 Mayoral Debate & Elevating Voices Film Event.</p> <p>Hiring for multiple positions at CSU Spur.</p>	<p>Dr. Tony Frank</p>	
<u>WSSA:</u>		
<p>Paul thanked Tykus for the years of partnership. ETH Denver was a huge success. 40 countries & 40,000 attendees.</p> <p>Updated EXPO Hall with internet service.</p> <p>Event calendar full through June. During summer, schedule a lot of large maintenance projects.</p> <p>Capital Campaign sits at \$105 million. Paid off entire amount owed to the City as part of the Framework Agreement.</p>	<p>Paul Andrews</p>	



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<p>CSC Security conducting drive arounds as part of security. Used them during Stock Show. Pretty quiet at the moment.</p>		
<p><u>COMMUNITY UPDATE:</u> Easter Event @ Swansea on April 7th. No EGS&P RNO meeting on 3/16. New directors on board.</p> <p>GES Health Study on March 21st.</p> <p>Elyria Clean Up on April 8th from 12:00-3:00 p.m.</p>	<p>Sandra Ruiz</p>	
<p>6. Committee Reports</p>		
<p><u>Finance Committee</u></p> <p>February Finance Committee met. Spent a good deal of time walking through 2023 budget to date. Packet was distributed with January financials. Questions from board members, please reach out to Steven Biedermann.</p> <p>Completed Audit and will present to committee on Monday, March 20th.</p>	<p>Margaret Danuser</p>	<p>9:42 a.m.</p>
<p><u>Campus Services Committee</u></p> <p>Landscaping Procurement is live & out the door. Sharing the word with community.</p> <p>Formal procurement for Phase I for Concessions. Want concessionaire to work with community.</p> <p>Campus wide DAS system. This will be a single source process with CTS. Schedule first week of April a meeting with partners to discuss campus security.</p>	<p>Chuck Olney</p>	
<p><u>Community Benefits Committee</u></p> <p>CIF – CNDC was selected as fiscal agent. A local non-profit. Define what the use of the funds will be. Two separate sources. One agreement for the \$400K for technical assistance. Mark Williams reviewed. Second agreement will be created for other income. The Committee is creating the governance structure.</p> <p>Community board seat, our goal is to have the CAC+ provide a recommendation to the Mayor’s Office based on who applies.</p>	<p>Brad Buchanan</p>	



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<p>Discuss stipends. Analysis around best practices. Brad shared funds were allocated in the budget. More information will be shared at the April board meeting.</p>		
7. Events Update		
<p>Chuck shared with the group events on the Campus. Events in the past few weeks:</p> <ul style="list-style-type: none"> • V Productions Concert • Grilled Mac and Cheese Fest <p>Upcoming events in April:</p> <ul style="list-style-type: none"> • April 1: Mile High Beer Festival • April 6-7: Apex Mazda CX 90 Training & Demo • April 22: Adixion Concert (hold) • April 29: MDZ Productions Concert <p>Event Walk Throughs & Interest</p> <ul style="list-style-type: none"> • Brent Fedrizzi (AEG – CO) • Danny Sax (AEG – CO) : Punk Music Concert • Eric Pirritt and Brennen Bryarly (Live Nation – CO) Today at 1:30pm • Adam Schmidt (Headline Events) : Country Music Fest Co-Pro • MMA (Auction Arena) • Jeff Suskin : Rodeo & Beer Fest (Sept) • Marketplace Vinyl Records (Aug & Feb) • Girl Scout Gala (Sept) • Event Rents • Mecum Auto Show (2026 in Livestock Center) 	<p>Chuck Olney</p>	<p>10:10 a.m.</p>
8. Public Comment		
<p>No public comments.</p>		<p>10:25 am</p>
9. Executive Session		
<p>A Motion was made by Director Tony Frank and seconded by Doug Jones to enter in Executive Session. MOTION CARRIED</p> <p>A Motion was made by Kelly Leid and seconded by Tony Frank to exit Executive Session. MOTION CARRIED</p>		<p>10:25 a.m.</p>



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There being no further business, the Chair adjourned the meeting.				10:35 a.m.	
Next Meeting:					
Date	April 20, 2023	Time:	9:00 a.m.	Location:	Hybrid and Zoom Webinar

DRAFT