



National Western Center  
 Authority Board Meeting Minutes

<b>Date of Meeting:</b>	February 16, 2023	<b>Time:</b>	9:00 am –
<b>Minutes Prepared By:</b>	Anthony Aragon	<b>Location:</b>	Hybrid Meeting via ZOOM and In Person LEB
<b>Meeting Description</b>			
<b>National Western Center Authority Board Meeting</b>			
<b>Authority Board Member Attendance at Meeting</b>			
<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Notes</b>
<b>John Ikard</b>		X	
<b>Steven McCarthy</b>	X In Person		
<b>Robb Brown</b>		X	
<b>Diedra Garcia</b>	X In Person		
<b>Kelly Leid</b>	X In Person		
<b>Sandra Ruiz*</b>	X Zoom		
<b>Tony Frank</b>	X In Person		
<b>Bill Mosher</b>	X In Person		
<b>Doug Jones</b>	X In Person		
<b>Paul Andrews</b>	X In Person		
<b>Ernest House</b>	X In Person		
<b>Margaret Danuser *</b>	X In Person		
*Non-Voting Members			
Other attendees including members of the public are as recorded registration for the meeting. Guest: Mark Williams			



National Western Center  
 Authority Board Meeting Minutes

Topic	Owner	Time
<b>1. Call to Order</b>		
<b>Quorum</b> Meeting was called to order by Steve McCarthy. Quorum present.	Steve McCarthy	9:02 a.m.
<b>2. Board Business/Action Items</b>		
<b>Approval of Minutes for November 17, 2022</b> A motion to approve the November minutes was made by Director Kelly Leid and seconded by Tony Frank. Motion carried.	Steve McCarthy	9:03 a.m.
<b>3. Chairman Update</b>		
No update.		9:03 a.m.
<b>4. CEO Update</b>		
Brad provided the Authority update: Livestock Center ground-breaking was a success. Over 40 people attended the event. moving forward.  In process of coordinating stock show parking with CSU & NWSS. On-going conversations. Constant challenge how we park on the campus.  51 <sup>st</sup> Avenue Bridge – work happening after Stock Show, critically important connection to our front door. Working closely with DOTL.  LEB Historic Designation was voted on by City Council on 11/21. Jenna shared various articles with the BOD via email.  Solar panels on SYEC near completion.  Brad shared info on the events happening on the Campus.  CAC+Meeting, good conversation related to Community Board Seat & Roles & Responsibilities as well as a procurement process for a meeting facilitator.  Brad introduced Chuck Olney, the new COO. Chuck shared his past experience. He’s learning the procurement process and is excited for 2023!	Brad Buchanan	9:04 a.m.



National Western Center  
 Authority Board Meeting Minutes

<p>Anthony shared the email process with the BOD as we move away from personal emails and only NWC emails for official board business.</p> <p>Brad shared there would not be a January board of directors meeting but board sub-committees will meet in January.</p>		
<b>5. Partner Reports</b>		
<b><u>City and County of Denver:</u></b>		
<p><b>Construction Update</b></p> <p>Whiting-Turner construction trailer now on site.</p> <p>Quiet on the Riverfront as it grows. Will open Spring, 2023.</p> <p>51<sup>st</sup> Bridge – art is complete. Waiting on DOTI to complete. Very impressive public art.</p> <p>Legacy ground-breaking on January 6<sup>th</sup>.</p> <p>Working with all teams on Stock Show 2023.</p> <p>Wrapping up first package for Livestock Center.</p>	<p>Mike Bouchard</p>	<p>9:27 a.m.</p>
<b><u>CSU:</u></b>		
<p>Jocelyn shared with the Board the 2022 Year in Review that took place at CSU Spur and a preview of plans for 2023.</p>	<p>Jocelyn</p>	
<b><u>WSSA:</u></b>		
<p>Stock Show pre qualifier happening on the campus. 400 contestants each day.</p> <p>Ticket sales are up 10,000 over 2022! Continuing to hire &amp; volunteers needed.</p> <p>Legacy Building fundraising campaign nearing \$98 million.</p> <p>Community free day, January 10, 2023.</p>	<p>Paul Andrews</p>	
<b><u>COMMUNITY UPDATE:</u></b>		
<p>Food boxes being distributed on 12/17 @ Argo Park.          Posado on 12/18 @ Johnson Rec Center.</p>	<p>Sandra Ruiz</p>	



National Western Center  
 Authority Board Meeting Minutes

6. Committee Reports		
<p><b><u>Finance Committee</u></b></p> <p>Steven shared moving from a cash base to an accrual base moving forward.</p>	<p>Steven Biedermann</p>	<p>9:45 a.m.</p>
<p><b><u>Campus Services Committee</u></b></p> <ul style="list-style-type: none"> <li>- Landscaping services procurement               <ul style="list-style-type: none"> <li>o Awaiting maintenance instructions from NWCO, anticipated to receive Q1 of 2023</li> </ul> </li> <li>- Event operations procurement               <ul style="list-style-type: none"> <li>o RFP under internal review</li> </ul> </li> <li>- Small scale procurements (under \$10,000 - \$74,000)</li> <li>- Community outreach on smaller scale procurements end tomorrow, then select a quote               <ul style="list-style-type: none"> <li>o SYEC Fire suppression system testing &amp; repair</li> <li>o Water analysis for animal activity on site Jan – March, as required by discharge permit</li> <li>o Post-event, on call painting</li> </ul> </li> <li>- Concession               <ul style="list-style-type: none"> <li>o Phase 1 – now – 2025, SYEC liquor license operator and food and beverage concessionaire</li> <li>o Phase 2 – now – 2023, draft RFP with NWCO and Young Caruso, plan for onboarding of concessionaire in Q4 of 2025</li> </ul> </li> </ul>	<p>Jessica Koenig</p>	
<p><b><u>Community Benefits Committee</u></b></p> <p><b>GESC Scenario</b>            Brad attended GES Coalition meeting, hired Hector Design to gather community voice around vision for the future of the Triangle. Conversation between City, GESC &amp; the NWCA.</p> <p><b>CIF Update</b>            Alfonso joined the meeting to provide an update from the CIF. The committee &amp; the representative from CDNC met with the NWCA to discuss next steps. The NWCA will provide documentation to CDNC to create a Memorandum of Agreement between the CIF, NWCA &amp; CDNC. The committee plans to host a retreat in January to continue creating a governance structure. Spring, 2023 plan a call to community members to join the CIF.</p>	<p>Ernest House</p>	



National Western Center  
 Authority Board Meeting Minutes

<p><b>Community Representation on NWCA Board</b>          The CAC+Community meeting was held on 12/14 &amp; final decisions were reached on the board description &amp; next steps in the process.</p>		
<b>7. Community Board Seat</b>		
<p>The Board of Directors of the National Western Center Authority requests a motion to approve a recommendation to the City Council of the City and County of Denver to approve amendments to the Framework Agreement and to the Authority’s Articles of Incorporation to redesignate the existing non-voting GES Director position on the Authority Board to become a voting member, and by doing so elevating all stakeholder representatives to an equal status in respect of the significant contribution to the Authority by the GES community and its Board members. If approved by the City Council, the Authority will amend the Framework Agreement and its Articles pursuant to their terms in order to effectuate these important changes as soon as is practicable.          Motion was made by Director Paul Andrews and seconded by Bill Mosher. Motion passed Unanimously</p>	Brad Buchanan	10:15 am
<b>7. Public Comment</b>		
No public comments.		
<b>8. Other</b>		
<p>Diedra Garcia asked question related to a strategic plan for the NWCA and the establishment of a Board Strategic Planning Committee. Brad shared there is a Strategic Implementation Plan that was created 24 months ago. Brad will forward the Plan to Director Garcia.</p>		10:20 a.m.
<p>There being no further business, the Chair adjourned the meeting.</p>		10:25 a.m.
<b>Next Meeting:</b>		



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<b>Date</b>	February 16, 2023	<b>Time:</b>	9:00 a.m.	<b>Location:</b>	Hybrid and Zoom Webinar
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