National Western Center |Tour Request Form

**If you are requesting a group tour, please complete the below form. Additional information may be requested prior to approval.**

**Public tours are hosted the last Friday of every month. If you are interested in attending a public tour, please sign up here:** [**https://www.signupgenius.com/go/10C094BA9AF2FA4F9C07-public**](https://www.signupgenius.com/go/10C094BA9AF2FA4F9C07-public)

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| --- | --- |
| **Organization Name:** |  |
| **About Your Organization or Tour Group:**  |   |
| **Contact Name:** |  |
| **Contact Information:** |  |
| **How did you hear about the NWC?** |  |
|  |  |
| **Date of Tour Requested:** |  |
| **Start Time Requested:***(Standard tour is 1.5 hours)* |  |
| **Anticipated Number of Tour Participants:** *(We recommend capping groups at 25 participants)* |  |
| **Campus areas of Interest:**(Due to ongoing construction, access is subject to change) |  |
| **Additional Details:** |  |

Tours should be scheduled at least 30 days in advance and are subject to site conditions, construction restrictions and weather. Tours will generally be offered on Fridays unless otherwise specified. All tours will be hosted by a National Western Center Authority representative. All attendees must dress appropriately for weather conditions and long-distance walking. Please let us know if you group has mobility challenges, and we will accommodate them to the best of our ability.

Thank you!

**SEND COMPLETED REQUEST FORM TO:**

**Jenna Garcia**

**j.garcia@nationalwesterncenter.com** **| (303) 587-7123**