



National Western Center
 Authority Board Meeting Minutes

Date of Meeting:	September 15, 2022	Time:	9:00 am –
Minutes Prepared By:	Jenna Garcia	Location:	Hybrid Meeting via ZOOM and In Person LEB
Meeting Description			
National Western Center Authority Board Meeting			
Authority Board Member Attendance at Meeting			
Name	Present	Absent	Notes
John Ikard	X In person		
Steven McCarthy	X In person		
Robb Brown	X In Person		
Diedra Garcia	X Zoom		
Kelly Leid	X Zoom		
Sandra Ruiz*	X In Person		
Tony Frank		X	
Bill Mosher		X	
Doug Jones		X	
Paul Andrews	X In Person		
Ernest House		X	
*Non-Voting Members			
Other attendees including members of the public are as recorded registration for the meeting.			

Submitted by: Jenna Garcia

Approved by:

Date:



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Topic	Owner	Time
1. Call to Order		
Quorum Meeting was called to order by Chairman Ikard. Quorum present.	John Ikard	9:02 a.m.
2. Board Business/Action Items		
Approval of Minutes for August 18, 2022 A motion to approve the August minutes was made by Director Paul Andrew and seconded by Robb Brown. Motion carried.	John Ikard	9:03 a.m.
3. Chairman Update		
Chairman Ikard provided comments: <ul style="list-style-type: none"> • Diedra Garcia approved as new board member • Steve reappointed • Both by Denver City Council on Monday 9/12 	John Ikard	9:04 a.m.
4. CEO Update		
Brad provided the Authority update: <ul style="list-style-type: none"> • Campus tours continue, especially with elected officials • Exciting on the events front for us right now. • We have a number of other events coming to the campus. Going to be busy over the next several months. • Open House on October 28th • Showed drone footage of the AEG concert • Proud that we were awarded another award by ENR – for our district energy system • Staffing and ops – in contract negotiations for janitorial, in review process for snow removal • Hiring several positions – Dir. Of Finance and Ops/ procurement • Meghan departure from organization. Will be sorely missed • Community outreach: 	Brad Buchanan	9:07 a.m.

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<ul style="list-style-type: none"> Meeting twice per month – help them build capacity and participate in the campus in meaningful ways. Making great progress there. <p>Questions: Sandra: how is the community going to be involved in events Brad: variety of ways. Revenues for the CIF and through free tickets. We continue to look for lots of way to include the community in everything we’re doing. Will be doing a presentation on free/ discounted space for community but would love to hear more ideas on how we can better get the community involved. Have to be transparent in saying there are some limitations. Additionally, we are trying to get community to sit on procurement review committees. Sandra: how many of food trucks for AEG show were local? Brad: not sure but can check with event promoter</p>		
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5. Partner Reports

<p><u>City and County of Denver:</u></p>		
<p>Construction Update</p> <ul style="list-style-type: none"> Showed latest aerial photo Bridge – still working toward opening that before the end of the year. Will be a community celebration Working with DOTI to get connection to Washington before January 2023 Seeding is down and we hope that will green up soon Work on riverfront open space continues. Embankment is completed. Still waiting on wood chips. One of several nature play areas underway. Confident it will be completed this year. May need to keep it fenced off for a while to allow for seeding to mature Pond H in place. Temporary irrigation in place to get seed taking off Livestock Center – we were at Council this Monday for the CMGC as well as contract extension for Jacobs project management. Flexible year-round space. Main economic drier of the campus - \$204 M for Livestock Center and Plaza; NWCO will know more on first package out to bid (ie steel, MEP long lead items) which will give a clearer picture of how on target the projections are Share exterior renderings of the Livestock Center 	<p>Mike Bouchard</p>	<p>9:22 a.m.</p>

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<ul style="list-style-type: none"> • Renderings of interior <p>Brad: huge thank you and congratulations to the design team. It's been a huge process to VE with all challenges with market</p> <ul style="list-style-type: none"> • Whiting Turner doing their first Request for Bids – due September 29th • Hope to bring more detailed update to you next month. <p>Sandra: Are all these projects in Elyria? Brad: Yes</p>		
<p><u>CSU:</u></p> <ul style="list-style-type: none"> • Hydro is coming along nicely. Expected to come online before stock show. Ribbon cutting January 6th right after Boots N Business • We have launched 2nd Saturday. With all supply chain issues and hiring staff, we have some areas that aren't fully activated, we are putting all our efforts into activating the campus one Saturday per month. Always local food vendors. Partners are participating – DMNS for example • Hiring 2 event managers. Jeremy Davis is Events director but looking for two other team members • Also looking for education positions as well. Some are student positions – great opportunities. Please help spread the word. • BioBlitz on Sept 22nd and 23rd • Participated in several back to school community initiatives • We have harvested 200+ pounds for community food garden. 	Kathryn Venzor	9:35am
<p><u>WSSA:</u></p> <ul style="list-style-type: none"> • Stock Show planning well underway – numbers are up and looking good for 2023 • Hiring is in full swing – please help spread the word! • Gem Show happening now. We have had about 100,000 people in and out of there. Free and open to the public. Encourage you to stop by. • Legacy – totaling \$96+. Campaign continues. 	Paul Andrews	9:45 am
6. Committee Reports		
<p><u>Finance Committee</u></p> <ul style="list-style-type: none"> • Finance committee met on Monday 	Margaret Danuser	9:55 am



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<ul style="list-style-type: none"> City budget was released yesterday - \$3.6 M for Authority and \$1.65 for roof repair on Expo Hall at NWSS <p>CUP – (Brad) Parcel between LEB and CUP. We are considering use of that parcel and will come back to this group with more information</p> <p>COM -- common area and maintenance fee - we have hired PUMA. Will need to determine and establish how to maintain common areas around the campus. Likely wrap up this process by end of next year.</p>		
<p><u>Campus Services Committee</u></p> <ul style="list-style-type: none"> Janitorial vendor was selected. Snow removal – RFPs closed. Steve McCarthy sitting on review committee <p>Steve: What’s next procurement on list – event related services, parking, caterers, landscaping</p>	Robb Brown/ Meghan Sivakoff	10:00 am
<p><u>Community Benefits Committee</u></p> <ul style="list-style-type: none"> Met yesterday CIF main topic Community Event Facilities 	Brad Buchanan	9:42 am
7. Public Comment		
No Public Comment		
There being no further business, the Chair adjourned the meeting. Adjourn: Motion made by Paul Andrews, second Robb Brown		10:10 a.m.

Next Meeting:					
Date	October 20, 2022	Time:	9:00 a.m.	Location:	Hybrid and Zoom Webinar

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Approved by:

Date: