



## Job Posting

<b>Job Title:</b>	Building Engineer
<b>Department:</b>	Real Estate
<b>Reports To:</b>	Director of Real Estate
<b>Supervises:</b>	n/a
<b>FLSA Status:</b>	Salaried, Exempt
<b>Compensation:</b>	\$70,000 - \$85,000

---

**Do you enjoy working in a fast-paced start-up environment, building an organization from the ground-up, and being part of a lighthearted team? If so, we'd love to hear from you!**

The National Western Center Authority (NWCA) is seeking a skilled, entrepreneurial, and motivated individual to join the team as its first Building Engineer to oversee the day-to-day management of the campus' assets, starting with a 50,000 sqft events facility, 50,000 sqft maintenance and operations facility, plazas and rights of way with a planned campus build-out of over 1 million sqft. The ideal teammate will be eager, have the demonstrated capability to work diligently and accurately under little supervision, and will possess great problem-solving skills under pressure to fix issues and ensure functionality for our guests, users and partners.

### **Why the National Western Center is a great place to work:**

- \$1,000 signing bonus at the time of hire and additional \$1,000 bonus upon successful completion of 90 days of service
- Four weeks paid time off with a two-week balance upon hire
- 9 holidays including one floating holiday
- Health, dental and vision insurance, eligible upon hire
- 401k plan with a 2% employer match
- Growing with a fun team who values trailblazing, celebration, service, and inclusivity

### **About the Position:**

The Building Engineer will perform a wide range of activities from technical to routine related to the daily operation, maintenance, preventative maintenance and repair of facilities and grounds.

Essential duties and responsibilities include the following:

- Maintain, operate, and repair building and facility equipment related to environmental control systems, which includes electrical and mechanical components, plumbing and sewage systems, heating and air conditioning systems, ventilation and air handling systems, and cold and hot water systems.
- Maintain and operate automated control systems, which includes monitoring and programming master controls, calibrating and coordinating sequencing of controls, overseeing and monitoring power supply systems, troubleshooting and diagnosing systems errors, and making corrections to maintain building and facility temperatures and environmental conditions.
- Diagnose, recommend, and conduct preventative and corrective maintenance to campus property based on regularly scheduled maintenance activities of equipment, and regularly inspects facilities, buildings, and grounds for unsafe or malfunctioning systems and conditions. Manage the Authority's computerized asset management system.
- Lead day-to-day relationship with the operator of NWC's district energy system, the largest wastewater heat recovery system in North America.
- Respond to building and facility tenant complaints with regards to safety issues and environmental control conditions, which includes following up on work orders, and prioritizing service calls. Coordinate with events staff, tenants, and partners to schedule repairs with minimum disruption to campus activities.
- Develop facility operating and maintenance policies and procedures with operations and real estate staff.
- Develop sources for stock materials and order parts and equipment required for repair.
- Maintain Authority's equipment inventory and ensure adequate availability of tools and supplies. Demonstrate the proper use and care of tools and instruments.
- Assist in the development and administration of contracts with service providers. Perform and/or supervise contractors and vendors to address required warranties, improvements and upgrades as needed. The trades and fields can include landscaping, plumbing, carpentry, electrical, heating, ventilation, HVAC, security, and general maintenance.
- Participate in campus facility handover processes including owner's training with construction contractors.
- Provide input to managers responsible for planning and controlling annual budgets. Recommend and estimate facility management needs for inclusion in the furniture, fixtures, and equipment program, capital improvements planning program, and annual operating budget.
- Inform facility design as it relates to more efficient approaches to facility management and maintenance.
- Support the organization to comply with sustainability practices and industry standards per the City and County of Denver's Executive Order 123. Lead reporting on sustainability and efficiency data related to facilities.
- Be familiar with OSHA standards, regulations and record-keeping requirements for commercial buildings including the safe operation of equipment (preferred).
- Other duties as assigned. In a start-up environment, there will likely be many.

### **Physical On-the-job Requirements:**

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Ability to push or lift 50-75 pounds
- Ability to climb a ladder or step ladder
- Bending at the waist, sitting, kneeling, laying horizontally, climbing, walking, etc., as job may require

**Other Skills and Abilities:**

- You demonstrate excellent communication and inter-personal skills and provide customer service in a professional manner.
- You are a problem solver.
- You can speak, understand, and read English.
- You can speak, understand, and read Spanish (preferred).
- You are helpful, a team player, and show respect while collaborating with others.
- You are results oriented and exercise sound judgment in your work.
- You have a track record of being dependable.

**Experience & Education Requirements:**

Education: Graduation from high school or the possession of a GED, HiSET or TASC Certificate.

Experience: Three years of experience in building operations, engineering and equipment and systems maintenance including experience with Building Automation Systems (BAS).

Education/Experience Equivalency: Completion of College or Technical School coursework in Building Operator Program, Engineering Technical Training, or a professional designation in facilities management may be substituted for one year of the required experience.

License/Certifications: This job requires driving as well as a valid Driver's License at the time of application. A valid journey certificate of qualification in a trades specialty issued by the City and County of Denver or a valid journey license issued by the State of Colorado is preferred.

**Work Location/Hours:**

This position is expected to work on-site at the National Western Center campus. Limited remote work is available. On-call and on-site event support is expected, including some after-hours work and during emergencies.

**Primary Relationships:**

The position reports to the Director of Real Estate and has working relationships with NWCA operations, accounting, guest services, development, and marketing teams. Within the organization, the position has primary working relationships with the Director of Real Estate and future event operations leadership. Outside the organization, the position has primary relationships with third-party vendors, including being responsible for oversight of facilities contractors.

**Benefits Information:**

We offer a comprehensive benefits package which includes medical, dental, and vision insurance, a 401(k) retirement plan with 2% company match, paid parental leave, short and

long-term disability, \$500 professional development budget, and four weeks of paid time off plus 9 holidays.

**Compensation Range:**

\$70,000 - \$85,000

**About the National Western Center**

Just two miles north of downtown Denver, the National Western Center (NWC) will be a reimagined campus that is home to the National Western Stock Show and Colorado State University's new Spur campus, and a future epicenter of innovative agribusiness. NWC will play host to concerts and festivals, farmers' markets, sporting events, trade shows and conventions, as well as office space, business incubators, classes, public art, cultural events, family activities, and more. Learn more about what is planned for the campus at [www.nationalwesterncenter.com](http://www.nationalwesterncenter.com).

**About the National Western Center Authority**

The National Western Center Authority (NWCA), as the master leaseholder for the City-owned facilities and assets, is the long-term operating entity for the campus. It was established as a quasi-governmental nonprofit agency by its founding equity partners the City and County of Denver, Colorado State University, and the Western Stock Show Association. NWCA will begin programming, operating, and maintaining the first of several new campus event facilities in the Fall of 2021. Our mission is to convene the world at the National Western Center to lead, inspire, create, educate, and entertain in pursuit of global food solutions.

**The National Western Center Authority provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, national origin, disability, genetic information, age, or any other status protected under federal, state, and/or local law. We encourage diverse candidates to apply.**

**To Apply**

Interested parties may send resume and cover letter, **no later than September 22**, to:

Real Estate Personnel  
Attn: Sara Pierce  
[sara@realtyjobs.com](mailto:sara@realtyjobs.com)  
303-832-2380 Ext 212.