



# National Western Center Authority Board Meeting Minutes

<b>Date of Meeting:</b>	November 21, 2019	<b>Time:</b>	9:30 a.m.
<b>Minutes Prepared By:</b>	Melody Ambrose	<b>Location:</b>	NWSS – VIP Room

## 1. Meeting Description

**National Western Center Authority Board Meeting**

## 2. Authority Board Member Attendance at Meeting

Name	Present	Absent	Notes
John Ikard	X		
Lucia Guzman	X		via phone
Steven McCarthy	X		
John Zapien	X		
Robb Brown	X		
Kelly Leid	X		
Monique Lovato		X	
Liliana Flores Amaro*	X		
Brendan Hanlon*	X		
Tony Frank	X		
Amy Parsons	X		
Pat Grant	X		
Paul Andrews	X		

### \*Non-Voting Members

Other attendees including members of the public are as recorded in any sign-in sheet(s) collected for the meeting.



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Topic	Owner	Time
<b>Call to order</b> Quorum present.	John Ikard	9:30 a.m.
<b>3. Board Business</b>		
Minutes from the October 31, 2019 meeting were approved unanimously by voice vote of members present. Motion by Paul Andrews , second by Tony Frank and a majority approved.	John Ikard	9:31 a.m.
Chair Report – John Ikard announced Melody Ambrose’s last day with the Authority is December 13 and thanked her for her service.	John Ikard	9:33 a.m.
<b>4. CEO Update</b>		
CEO Report – Brad Buchanan reported the website will be getting a refresh and rollout is anticipated to be January 2020. He reported on meetings he has attended and future events that staff are working on. He is working on job descriptions for open positions.	Brad Buchanan	9:36 a.m.
<b>5. Capital Build Update</b>		
Capital Build Update by Mayor’s Office of the National Western Center Program Overview Tykus Holloway provided a program status report and highlighted the rail progress and that NWCO is still open to ideas how to memorialize this significant milestone. He reported that the temporary pens and wash stands are going up. Marcy Loughram reported that they are providing two tours a week and encouraged others to participate as much progress has been made and want to showcase progress. Eric Anderson provided updates on RFP for Bettie Cram Drive, SYEC, Riverfront Open Space, Public Arts, Riverfront Art, and the ArmourWater Tower.	Tykus Holloway	9:39 a.m.
<b>6. Equity Partner Reports</b>		
<b>City and County of Denver</b> – No additional information to report.	Brendan Hanlon	9:57 a.m
<b>Colorado State University</b> – Amy Parsons provided updates on receiving scholarships from the Denver Anchor Network to support Garden Place and Swansea community programs. Amy reported on CSU activities with Bruce Randolph, Garden Place, Valdez-Perry Library, CSU rodeo day at stock show 2020 and Water in the West. She provided updates for the Water, Animal Health and CSU Center for Food & Ag buildings. In December that will announce the names, logo and color for their new buildings on campus. John Zapien commented the community notices and	Amy Parsons	9:58 a.m.



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thanks CSU for all their support to GES and thinks the Authority should leverage off CSU’s work in the community.		
<b>Western Stock Show Association</b> – Paul Andrews provided updates on activities at WSSA including 3 day event for Meow Wolf. He reported the Capital Campaign has pledges of \$63 million and ideas of how to provide opportunities for smaller donations, e.g. buying bricks from the yards and allow people to emboss their brands on leather near the club. Mr. Andrews reported that the WSSA staff are working hard in preparation for Stock Show 2020.	Paul Andrews	10:04 a.m.
<b>7. Committee Reports</b>		
<b>Community Benefits</b> – Brad Buchanan reported the committee continues to learn about anchor institutions and is developing a workplan to track against the guiding principles. He stated Liz Adams is working with Monique on a workplan. He also reported they met with Councilwoman CdeBaca and looking how to bring the community together more than just the CAC. Continuing to discuss ways to assist the community to keep the CIF process going forward and to prepare the community for the 1909 RFP.	Brad Buchanan	10:09 a.m.
<b>Finance &amp; Audit</b> – Brendan Hanlon provided the monthly financial report showing the accounts are balanced and within budget. Will be bringing the 2020 budget to the Board in December.	Brendan Hanlon	10:12 a.m.
<b>Campus Services &amp; Partnerships</b> – Reported that in executive session had Energy updates.	Robb Brown	10:14 a.m.
<b>8. New Business</b>		
NA		
<b>9. Public Comment Periods</b>		
There were no public comments.		10:15 a.m.
<b>Comments by members of the public are recorded for informational purposes ONLY</b> and inclusion of such comments in these minutes does not reflect the policy of the National Western Center Authority Board. Anyone wishing further information about or clarification of a public comment should contact the commenter.		



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**10. Executive Session**

***Announcement of Executive Session***

Executive Session(s) Pursuant to §§ 24-6-402(4) and (4) (a) and (e), C.R.S., to discuss, various matters related to: the purchase, acquisition, transfer, and sale of real property interests (§ 24-6-402(4)(a), C.R.S.); and to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators (§ 24-4-406(4)(e), C.R.S.) related to the purpose of the meeting. The Board may also confer with the attorney for the Authority on specific legal questions related to these topics (§ 24-6-402(4)(b), C.R.S.). The Board will not adopt any proposed policy, position, resolution, rule, regulation, or formal action during this executive session. (timing of executive session(s) may be adjusted at the discretion of the Board)

Steve McCarthy made motion to enter executive session and Robb Brown seconded the motion. It was approved by a unanimous voice vote of quorum members present.

Executive Session ended at 11:49 a.m. with a motion by Tony Frank, seconded by Paul Andrews. It was approved by a unanimous voice vote of quorum members present.

10:16 a.m.

**11. Action Items (ongoing)**

Action	Owner	Due Date
Chair report out at each meeting	John Ikard	N/A
Draft equity partner succession planning policy	M. Williams	

**12. Adjournment**

**Meeting Adjourned.** Motion to adjourn by Tony Frank, seconded by Paul Andrews. Approved by a unanimous voice vote of quorum members present.

All

11:50 a.m.

**13. Next Meeting:**

<b>Date</b>	December 19, 2019	<b>Time:</b>	9:30 a.m.- 12:30 p.m.	<b>Location:</b>	National Western Stock Show
<b>Description:</b>	Regular Monthly Meeting of National Western Center Authority Board for December 2019				