



National Western Center  
Authority Board Meeting Minutes

<b>Date of Meeting:</b>	October 31, 2019	<b>Time:</b>	9:30 a.m.
<b>Minutes Prepared By:</b>	Melody Ambrose	<b>Location:</b>	NWSS – VIP Room

**1. Meeting Description**

**National Western Center Authority Board Meeting**

**2. Authority Board Member Attendance at Meeting**

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Notes</b>
John Ikard	X		
Lucia Guzman	X		
Steven McCarthy	X		
John Zapien	X		
Robb Brown		X	
Kelly Leid	X		
Monique Lovato	X		
Liliana Flores Amaro*		X	
Brendan Hanlon*	X		
Tony Frank	X		
Amy Parsons	X		via phone
Pat Grant	X		
Paul Andrews	X		

**\*Non-Voting Members**

Other attendees including members of the public are as recorded in any sign-in sheet(s) collected for the meeting.



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Topic	Owner	Time
<b>Call to order</b> Quorum present.	John Ikard	9:32 a.m.
<b>3. Board Business</b>		
Minutes from the September 26, 2019 and October 2, 2019 meetings were approved unanimously by voice vote of members present. Motion by Tony Frank, second by Kelly Leid and a majority approved.	John Ikard	9:33 a.m.
Chair Report – John Ikard stated we would not be setting up a nominating committee. If directors have suggestions for possible quality new directors, they are to provide names to him and he will forward to the Mayor’s office.	John Ikard	9:34 a.m.
<b>4. CEO Update</b>		
CEO Report – Brad Buchanan reported the Strategic Implementation Plan is complete and will be posted on the website today. He stated more information will be provided to the board and CAC. The document is the workplan for the Authority going forward.	Brad Buchanan	9:37 a.m.
<b>5. Capital Build Update</b>		
<b>Capital Build Update by Mayor’s Office of the National Western Center Program Overview</b> Tykus Holloway provided a program status report and highlighted the rail agreement that was approved by City Council, the NWC Alcohol Consumption Area Bill that was approved by City Council, status of the Maintenance and Operations CM/GC, Equestrian Center CM/GC, Stockyard Event Center CM/GC, Livestock Center Design, Livestock Center CM/GC and Campus Energy Agreements. Tykus reported Le Mouton is officially down, the old D&RG boxcar has been temporarily moved during construction, Brighton Blvd is now complete and the new rail corridor is underway. John Zapien suggested that some event be held for when the rail corridor is completed. John Ikard asked Tykus if there were any unexpected surprises on the project. Tykus stated as a whole the project is tracking ok. Labor and material costs are the challenge and the team is mitigating environmental challenges.	Tykus Holloway	9:40 a.m.
<b>6. Equity Partner Reports</b>		
<b>City and County of Denver</b> – No additional information to report.	Brendan Hanlon	9:47 a.m.



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<p><b>Colorado State University</b> – Amy Parsons provided updates on the designs and programs for the Water, Animal Health and CSU Center for Food &amp; Ag buildings. Groundbreaking is planned for April 2020. CSU’s art master plan is under development and plan to have RFP issued in December. She also reported on CSU’s current outreach program and activities. CSU and Dumb Friends League partnered and hosted the 7<sup>th</sup> annual clinic for people and pets on October 5, 2019, continuing outreach at Bruce Randolph High School and Swansea trick or treat event. She announced upcoming CSU events Water in the West, November 7-8 and January 18, 2020 is CSU rodeo day.</p>	Amy Parsons	9:48 a.m.
<p><b>Western Stock Show Association</b> – Paul Andrews provided updates on Fall Feast to be held November 9. This is a free event targeted to those who need assistance and provides several free services, activities and a meal. Volunteers are needed as well as getting the word out regarding the event. Mr. Andrews reported that soon there will be a press release announcing that the WSSA Pro Rodeos will be televised for the first time. Also, the Pro Rodeo will change to a tournament style.</p>	Paul Andrews	9:51 a.m.
<p><b>7. Committee Reports</b></p>		
<p><b>Community Benefits</b> – Monique Lovato reported the committee met on October 21. The committee continues to learn about anchor institutions and is developing a workplan to track against the guiding principles. Discussed how to assist the community to keep the CIF process going forward and to prepare the community for the 1909 RFP.</p>	Monique Lovato	9:56 a.m.
<p><b>Finance &amp; Audit</b> – Brendan Hanlon provided the monthly financial report showing the accounts are balanced and within budget.</p>	Brendan Hanlon	10:04 a.m.
<p><b>Campus Services &amp; Partnerships</b> – Report in executive session.</p>		10:05 a.m.
<p><b>8. New Business</b></p>		
<p>Kelly Leid presented information on STEAD (Science, Technology, Environment, Agriculture and systems Design). This is a science-based, student-led and project-driven new high school focused on solving global food, health, energy and environmental issues. It is to be in the Reunion community in Commerce City, CO. This is the first in the nation. Construction to begin late summer 2020 and first classes in 2021.</p>		10:05 a.m.
<p><b>9. Public Comment Periods</b></p>		
<p>AE provided comments on discussion at CAC regarding the history of those who had worked at Le Mouton and we need to remember the personal ties of the community to the campus. The STEAD school needs to be acknowledged and be a derivative of the NWC. NWC is a leadership project.</p>		10:13 a.m.



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<p><b>Comments by members of the public are recorded for informational purposes ONLY</b> and inclusion of such comments in these minutes does not reflect the policy of the National Western Center Authority Board. Anyone wishing further information about or clarification of a public comment should contact the commenter.</p>					
<b>10. Executive Session</b>					
<p><b><i>Announcement of Executive Session</i></b>          Executive Session(s) Pursuant to §§ 24-6-402(4) and (4) (a) and (e), C.R.S., to discuss, various matters related to: the purchase, acquisition, transfer, and sale of real property interests (§ 24-6-402(4)(a), C.R.S.); and to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators (§ 24-4-406(4)(e), C.R.S.) related to the purpose of the meeting. The Board may also confer with the attorney for the Authority on specific legal questions related to these topics (§ 24-6-402(4)(b), C.R.S.). The Board will not adopt any proposed policy, position, resolution, rule, regulation, or formal action during this executive session. (timing of executive session(s) may be adjusted at the discretion of the Board)</p> <p>Pat Grant made motion to enter executive session and Kelly Leid seconded the motion. It was approved by a unanimous voice vote of quorum members present.</p> <p>Executive Session ended at 12:23 p.m. with a motion by Tony Frank, seconded by Paul Andrews. It was approved by a unanimous voice vote of quorum members present.</p>				<p>10:27 a.m.</p>	
<b>11. Action Items (ongoing)</b>					
<b>Action</b>		<b>Owner</b>		<b>Due Date</b>	
Chair report out at each meeting		John Ikard		N/A	
Draft equity partner succession planning policy		M. Williams			
<b>12. Adjournment</b>					
<p><b>Meeting Adjourned.</b> Motion to adjourn by Tony Frank, seconded by Paul Andrews. Approved by a unanimous voice vote of quorum members present.</p>		All		12:23 p.m.	
<b>13. Next Meeting:</b>					
<b>Date</b>	November 21, 2019	<b>Time:</b>	9:30 a.m.- 12:30 p.m.	<b>Location:</b>	National Western Stock Show
<b>Description:</b>	<p style="color: red;">Regular Monthly Meeting of National Western Center Authority Board for November 2019</p>				