



National Western Center
 Authority Board Meeting Minutes

Date of Meeting:	Oct 31, 2018	Time:	9:30 a.m.
Minutes Prepared By:	Melody Ambrose	Location:	National Western Complex, VIP Room
1. Meeting Description			
National Western Center Authority Board Meeting			
2. Authority Board Member Attendance at Meeting			
Name	Present	Absent	Notes
Joe Garcia	X		
Jacque Hinman	X		
Steven McCarthy		X	
John Zapien	X		
Robb Brown	X		
Kelly Leid		X	
Monique Lovato	X		
Liliana Flores Amaro*		X	
Brendan Hanlon*		X	
Tony Frank	X		
Amy Parsons	X		
Pat Grant	X		
Paul Andrews	X		
*Non-Voting Members			
Other attendees including members of the public are as recorded in any sign-in sheet(s) collected for the meeting.			



National Western Center
 Authority Board Meeting Minutes

Topic	Owner	Time
<p>Call to order</p> <p>Quorum Present</p>	Joe Garcia	9:31 a.m.
3. Board Business		
<p>Minutes approved unanimously by voice vote of members present-Motion by Tony Frank, second by Jacque Hinman and a majority approved.</p> <p>Chair Report Mr. Garcia reported he may need to step out of the meeting briefly and Robb Brown will be Chair during his absence.</p> <p>CEO Report Mr. Buchanan provided a verbal update on Authority infrastrucutre activities and the mulitple meetings he has been attending to get current on the NWC Authority activities. He discussed a strategy session that will be organized for early 2019 for the Board to look at the vision, what success looks like, roadblocks in our way and a strategic implementation and timeline.</p> <p>Treasurer Financial Report Mr. Buchanan provided a verbal update on the NWC Authority finances. The Authoirty bank account with Vectra is now established and the City funds have been transferred that they had been holding.</p>	<p>Joe Garcia</p> <p>Brad Buchanan</p> <p>Brad Buchanan</p>	<p>9:34 a.m.</p> <p>9:35 a.m.</p> <p>9:36 a.m.</p> <p>9:42 a.m.</p>
<p>Capital Build Update by Mayor’s Office of the National Western Center <i>Program Overview</i></p> <p>Gretchen provided a program status report and highlighted accomplishments, major contracts and procurement status, work underway, future office space and key milestones. Gretchen highlighted that the sheep bridge is structurally sound and will update in future plans, Brighton Blvd. is on schedule will be open by the January stock show. She reviewed the active procurements and the future procurements for the Equestrian and Livestock Arenas. Gretchen presented a conceptual slide of the “Grand Plaza” and noted that Erica Anderson’s Placemaking Team is moving into design phases and working to make sure that shared space is usable for trucks, people and animals. She presented the look ahead for the Triangle. There are four required assets, 1) 1909 Historic Building, 2) new arena, 3) new Expo Hall, 4) parking. She outlined the current anticipated procurement process.</p> <p>Brad Dobson provided information on the Campus Wide Services: Campus Energy, Concessions Strategy and Telecom. He introduced Laura Rip who is the SME for the Energy Partnership. He noted that</p>	<p>Gretchen Hollrah</p> <p>Brad Dobson</p>	<p>9:46 a.m.</p>



National Western Center
 Authority Board Meeting Minutes

<p>EAS Energy Partners were selected as the preferred proposer and we are now in the predevelopment phase. During this phase will validate and refine campus energy concept, coordinate with Utilities, align with NWC Program and negotiate long-term agreement.</p> <p>Mr. Dobson introduced members of the EAS Energy Partners that gave a presentation that included introductions, project approach, project design, operations and community collaboration.</p> <p>The Board discussed the impacts of the I70 Project and NWCO activities to the neighborhood. Marcy Loughran commented on the increase of traffic, detours and train delays. She said efforts are underway to assist the communities navigate through the area. Train delays are the main issue. Suggestions were made on how to work with the railroads to make changes to the train schedule to improve impacts to the community.</p>	<p>Brad Dobson</p>	<p>10:12 a.m.</p>
<p>Equity Partner Reports City and County of Denver City – No report.</p> <p>Colorado State University Amy Parsons reviewed the Site Plan and discussions on new proposed locations for the three CSU buildings. With new locations CSU could possibly move forward with building the Water Building, Animal Health and CSU Center at the same time, but will need funding from the next legislative session. Reported CSU had a recent site tour of the McConnell Building and working with Denver History Museum and Colorado History to determine if there are any historical attributes. Having ongoing discussions with Blue Silo on potential shared use. She highlighted ongoing outreach activities with the community.</p> <p>Western Stock Show Association Paul gave updates on the Capital campaign and the Legacy Building. WSSA will have an event on November 1 to transfer \$15 million to the City. He reported on the community outreach, Fall Feast to be held November 10. This is the third year for the event and may look to transfer to the Authority in the future.</p>	<p>Amy Parsons</p> <p>Paul Andrews</p>	<p>10:20 a.m.</p> <p>10:46 a.m.</p>



National Western Center
 Authority Board Meeting Minutes

<p>Blue Silo Amy Parsons introduced Chandler Romeo and Reed Weimer, Blue Silo, Dustin Whistler, Forte Commercial Real Estate and Jami Duffy, Youth on Record. They presented to the Board the history of Blue Silo art studio and the commitment to art and the surrounding neighborhoods. Discussed the difference between providing artists affordable studio space vs. gallery space. They are at capacity in their current building and are in discussions with CSU for potential partnership for space use in the McConnell Building.</p>	<p>Amy Parsons</p>	<p>10:51 a.m.</p>
<p>Subcommittee Reports Campus Partnerships Subcommittee – The committee met this morning prior to the Board and will meet bi-monthly going forward. Focus of the meeting today was the Concessions Partnership.</p>	<p>Robb Brown</p>	<p>11:13 a.m.</p>
<p>Community Benefit Subcommittee – Pat Grant reported the Committee is working to better define the role and mission of the Committee to the Board. Drafts mission statements are under development. The Committee is committed to the Community Benefits Agreement, but it needs better definition. Future updates will be given to the Board.</p>	<p>Pat Grant</p>	<p>11:14 a.m.</p>
<p>4. Public Comment Period</p>		
<p>AE would like to see Denver Museum of Nature and Science and History Colorado to be brought along as partners and not just as legacy partners. Endorses Blue Silo relationship as stewards on the campus. Recognized the work of Youth on Record and the need for live/work space for artists.</p>	<p>All</p>	<p>11:19 a.m.</p>
<p>Comments by members of the public are recorded for informational purposes ONLY and inclusion of such comments in these minutes does not reflect the policy of the National Western Center Authority Board. Anyone wishing further information about or clarification of a public comment should contact the commentor.</p>		



National Western Center
 Authority Board Meeting Minutes

5. Executive Session				
Announcement of Executive Session				
1 item for discussion on matters subject to negotiation. Specific statutory provision to be invoked in holding an executive session are C.R.S. 24-6-402 (e) and (f).				
Tony Frank made motion to enter executive session and Paul Andrews seconded the motion. It was approved by a unanimous voice vote of quorum members present.				
Executive Session commenced at 11:22 a.m.				
Executive Session ended at 12:21 p.m. with a motion by Tony Frank, seconded by Amy Parsons. It was approved by a unanimous voice vote of quorum members present.				
6. New Business				
Resolution NO. 2018-007 Concerning Approval of a Sole Source Contract with Insperity PEO Services, L.P. approved with a motion by Tony Frank, seconded Paul Andrews. It was approved by a unanimous voice vote of quorum members present.				
7. Action Items (ongoing)				
Action	Owner			Due Date
Chair report out at each meeting	Joe Garcia			N/A
8. Adjournment				
Meeting Adjourned. Motion to Adjourn by Tony Frank, seconded by Paul Andrews. Approved by a unanimous voice vote of quorum members present.				
9. Next Meeting:				
Date	November 29, 2018	Time:	9:30 a.m.- 12:15 p.m.	Location: National Western Complex, VIP Room
Description:	Regular Monthly Meeting of National Western Center Authority Board for November 2018			