



National Western Center
 Authority Board Meeting Minutes

Date of Meeting:	October 15, 2020	Time:	9:06 a.m. – 10:35 a.m.
Minutes Prepared By:	Liz Adams	Location:	Virtual Meeting via ZOOM
Meeting Description			
National Western Center Authority Board Meeting			
Authority Board Member Attendance at Meeting			
Name	Present	Absent	Notes
John Ikard	X		
Lucia Guzman	X		
Steven McCarthy	X		
John Zapien		X	
Robb Brown	X		
Kelly Leid	X		
Gabriela Acevedo*	X		
Brendan Hanlon*	X		
Tony Frank	X		
CSU Seat Vacant		X	
Doug Jones	X		
Paul Andrews	X		
Ernest House	X		
*Non-Voting Members			
Other attendees including members of the public are as recorded registration for the meeting.			

Submitted by: Liz Adams

Approved by:

Date:



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Topic	Owner	Time
1. Call to Order	John Ikard	9:06 am
Quorum Present		
2. Board Business/Action Items		
Approval of Minutes for September 17 A motion to approve the minutes of September 17 made by Director Leud and seconded by Director Andrews. Motion carried.		9:07 a.m.
3. Chairman Update		
<ul style="list-style-type: none"> Noted there is a lot going on – Authority continues to move forward and we are working hard on programming. 	John Ikard	9:08 a.m.
4. CEO Update		
<ul style="list-style-type: none"> Partner agreements are being finalized Working on capital planning – long term and short-term maintenance During November meeting staff will be sharing what we have done over the last year and what we plan for 2021. Programming – we presented our dashboard last meeting. Will be sending a programming quarterly report to board. Programming staff hosted a panel on Resiliency -- over 100 people attended. We have shared the link with the board. 	Brad Buchanan	9:09 a.m.
5. Partner Reports		
<u>City and County of Denver:</u> <ul style="list-style-type: none"> Tykus let the board know he was at the Audit committee last meeting and that process went well. Presented power point presentation. <ul style="list-style-type: none"> Busiest time in terms of activity on the site. Combined forces on DOTI drainage/levee work Armour roof is being repaired. SYEC still moving forward. The water tower has been updated, painted and will be moved into place soon. 135,000 cubic yards of dirt is being stored on site. 	Tykus Holloway	9:16 a.m.

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<ul style="list-style-type: none"> • Rail work is ongoing. They will start “burn in” soon -- this is a test of rail. Toward next spring we hope to pull up old tracks and start on new. • The “Saunders Office” has been demolished. This space will be used for the Campus Energy central utility plant. 		
<p><u>CSU Report:</u></p> <ul style="list-style-type: none"> • Well under construction on Vida and Terra will start this month – presented timeline. • Highlighted Crush Wall, joint animal health clinic with Denver Dumb Friends. • Water in the West Symposium. • Job description for an Education Director at CSU Spur has been distributed. • With Amy’s departure Henry Sobanet will be Senior Vice Chancellor for Administration and Jocelyn Hittle and Tiana Nelson will be Asst. Vice Chancellors. 	Tony Frank	9:26a.m.
<p><u>WSSA:</u></p> <ul style="list-style-type: none"> • Stock Show is planning events without attendees in the absence of NWSS. Horse shows have been successful. • Press release soon about 16 days of service during the Stock Show time in January. NWSS staff will be volunteering in the community. • Working on virtual events. Coors Art will be virtual. Trade show vendor links will be sent to stock show followers. • There will be rodeo finals replays. • Continuing the Christmas light tradition and will encourage this tradition. • Considering a collectors item for the year of not having a stock show. • The coin show went well operationally. The consumer attendance was down 40% • Small capital campaign events are happening currently. 	Paul Andrews	9:31 am



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6. Committee Reports		
<p>Finance Committee</p> <ul style="list-style-type: none"> • Deferred to Brad Buchanan. • He let board know the finance committee unanimously approved the budget that will be discussed later. • Meghan let board know that there was nothing out of the ordinary for September. October shows higher than normal revenues and some additional expenses for animal waste master plan. We are on track to have our target carry forward. 	Brendan Hanlon	9:43 am
<p>Community Benefits</p> <ul style="list-style-type: none"> • Met twice since the last meeting. <ul style="list-style-type: none"> ○ Learned a lot about GES Coalition and their goals for the community. • Will continue to work toward finding a process for the Community Investment Fund and our relationship to the community. 	Lucia Guzman	9:47 am
<p>Campus Services and Partnerships</p> <ul style="list-style-type: none"> • Did not meet this month. 	Robb Brown	9:52 am
7. Public Comment		
<p>No Public Comment</p>		9:53 pm
8. EXECUTIVE SESSION		
<ul style="list-style-type: none"> • Announcement of Executive Session The Board desired to go into Executive Session pursuant to §§ 24-6-402(4) and (4) (a) and (e), C.R.S. to discuss, various matters related to: the purchase, acquisition, transfer, and sale of real property interests (§24-6-402(4)(a), C.R.S.); and to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators (§ 24-4-406(4)(e), C.R.S.) related to the purpose of the meeting. The Board 		9:55 a.m.



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<p>may also confer with the attorney for the Authority on specific legal questions related to these topics (§ 24-6-402(4)(b), C.R.S.). The Board will not adopt any proposed policy, position, resolution, rule, regulation, or formal action during this Executive Session.</p> <ul style="list-style-type: none"> ○ Counsel Mark Williams read the statutory requirements for Executive Session, reminded all that the session was – pursuant to statute – being recorded and the recording kept in the books and records of the NWCA, and stated that no policy or other decision or vote would occur in the Executive Session. ● Motion to go into Executive Session motion by McCarthy. Second by Frank. Motion carried. 		
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9. Budget Discussion and Action

<p>Brad discussed the NWC Authority Budget of 2.53 million. \$1M of carry forward and \$1.5 M in contributions from the partners.</p> <p>Brendan noted the plan was approved by the finance committee and moved forward to the full board for approval.</p> <p>Motion to approve the NWC Authority Board budget:</p> <p>Motion: Frank</p> <p>Second: Guzman</p> <p>Motion passed unanimously.</p>		10:34 a.m.
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10. Adjournment

<p>Motion to adjourn by House . Second by Frank.</p> <ul style="list-style-type: none"> ● Board Chair Ikard adjourned the meeting. 		10:35 a.m.
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11. Next Meeting:

Date	November 19, 2020	Time:	9:00 a.m.	Location:	Zoom Webinar
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