



National Western Center  
 Authority Board Meeting Minutes

<b>Date of Meeting:</b>	September 26, 2019	<b>Time:</b>	9:30 a.m.
<b>Minutes Prepared By:</b>	Melody Ambrose	<b>Location:</b>	NWSS

**1. Meeting Description**

**National Western Center Authority Board Meeting**

**2. Authority Board Member Attendance at Meeting**

<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Notes</b>
John Ikard	X		
Lucia Guzman	X		
Steven McCarthy	X		
John Zapien	X		
Robb Brown	X		
Kelly Leid	X		
Monique Lovato	X		
Liliana Flores Amaro*	X		
Brendan Hanlon*	X		
Tony Frank		X	
Amy Parsons	X		
Pat Grant		X	
Paul Andrews	X		

**\*Non-Voting Members**

Other attendees including members of the public are as recorded in any sign-in sheet(s) collected for the meeting.



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Topic	Owner	Time
<p><b>Call to order</b></p> <p>Quorum present.</p>	John Ikard	9:32 a.m.
<b>3. Board Business</b>		
<p>Minutes from the August 29, 2019 and September 11, 2019 meetings were approved unanimously by voice vote of members present. Motion by Paul Andrews, second by Robb Brown and a majority approved.</p>	John Ikard	9:33 a.m.
<p>Chair Report – Steve McCarthy gave an update on the World Expo 2022 USA Pavilion in Dubai. Steve highlighted efforts that are underway for funding the project and the impact this event could have for the NWC.</p>	Steve McCarthy	9:34 a.m.
<b>4. CEO Update</b>		
<p>CEO Report – Brad Buchanan reported on the recent 5280 article where he was interviewed on regenerative agriculture and the NWC was not specifically referenced. Lucia Guzman commented that even though the NWC was not specifically called out the philosophy of the NWC is threaded throughout the article.</p>	Brad Buchanan	9:40 a.m.
<b>5. Capital Build Update</b>		
<p>Capital Build Update by Mayor’s Office of the National Western Center Program Overview</p> <p>Tykus Holloway provided a program status report and highlighted accomplishments, major contracts and procurement status, work underway, demolition status, construction status, key milestones and a rail update. Tykus stated in future contracts NWCO will be looking to increase the number of qualified workers for the City by supporting an apprentice program for those in the GES zip code area that targets, veterans, homeless, convicts, etc.</p> <p>Brad Dodson introduced Erika Rogers, Denver Excise Department who discussed the ordinance change that creates regulations around alcohol consumption at the NWC. SB19-200 was signed into law on May 28, 2019 and would require the City and County of Denver to pass an ordinance to effectuate expanded consumption, including identifying when and where it is allowed. She discussed what the state law allows, prohibits, an overview of the ordinance requirements and the implementation timeline. If the timeline is met the 2020 Stock Show will benefit from this ordinance change. Brad Dodson thanked Paul Andrews and WSSA for their support on this legislation. Paul Andrews stated this change will provide a better overall experience for guests at NWC events. Liliana Flores Amaro asked if closed bottles of alcohol could be taken off property. City Attorney Reggie Nubine responded yes.</p>	Tykus Holloway/ Brad Dodson	9:42 a.m.



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6. Equity Partner Reports		
<p><b>City and County of Denver</b> – No report.</p>	<p>Brendan Hanlon</p>	<p>10:08 a.m</p>
<p><b>Colorado State University</b> – Amy Parsons presented updates on the designs and programs for the Water, Animal Health and CSU Center for Food &amp; Ag buildings. Groundbreaking is planned for April 2020. CSU is working with Authority staff, NWCO and EAS on the campus energy schedule and technical requirements. AOR has been hired as branding consultant for the CSU campus at the NWC. CSU’s art master plan is under development.</p> <p>Amy also reviewed CSU’s current outreach program and activities. The first Bio Blitz on the River, CSU and Dumb Friends League partner to host the 6<sup>th</sup> annual clinic for people and pets on October 5, 2019, Youth Memory Project in conjunction with History Colorado, Youth Action Coalition, 4-H outreach in partnership with the Valdez-Perry Library, Johnson Recreation Center, Swansea and Garden Place elementary schools. She highlighted Together We Grow, October 1 at CSU Fort Collins. Amy also noted that Christie Vilsack who is managing CSU’s educational approach at NWC convened a meeting of AG educators on September 17, 2019. Amy distributed a document that highlighted CSU’s current and future work with the Authority strategic framework.</p> <p>John Ikard commented we should build on CSU’s work not replicate it. John Zapien asked for AE to give a few comments on the youth riverfront event that demonstrated CSU’s ongoing relationship with youth organizations. He additionally thanked CSU for their 6 plus years of engagement with the GES communities.</p>	<p>Amy Parsons</p>	<p>10:09 a.m.</p>
<p><b>Western Stock Show Association</b> – Paul Andrews gave a presentation highlighting WSSA programs. The Fall Feast will be November 9. This is a free event and provides several free services, activities and a meal. Volunteers are needed as well as getting the word out regarding the event. WSSA is planning for 5000 attendees. Flyers have been sent to each Councilmember to encourage all districts to participate. Paul gave an update on the Denver Scholarship Program and distributed flyers on “We Are Hiring”. He stated they need to hire approximately 1000 people between now and the 2020 Stock Show. Paul stated tickets are on sale for the National Western Stock Show to be held January 11-26, 2020. He noted two dates that people might want to get tickets early for, CSU Rodeo, January 18 and January 25 for potential tournament day. Electronic versions of all flyers will be sent to Board members.</p>	<p>Paul Andrews</p>	<p>10:20 a.m.</p>



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7. Committee Reports		
<b>Community Benefits</b> – Monique Lovato reported the committee met on September 16. The committee continues to learn about anchor institutions and hosted a speaker from the Denver Foundation.	Monique Lovato	10:28 a.m.
<b>Finance &amp; Audit</b> – Brendan Hanlon provided the monthly financial report showing the accounts are balanced and within budget.	Brendan Hanlon	10:29 a.m.
<b>Campus Services &amp; Partnerships</b> – Report in executive session.		10:30 a.m.
8. New Business		
John Ikard stated the concept of an executive committee is on hold. He stated that it is important that a nominating committee be formed to assist in making recommendations for future directors to the Mayor’s office. He will bring further details at a future meeting.		10:31 a.m.
9. Public Comment Periods		
There was no public comment.		10:30 a.m.
<b>Comments by members of the public are recorded for informational purposes ONLY</b> and inclusion of such comments in these minutes does not reflect the policy of the National Western Center Authority Board. Anyone wishing further information about or clarification of a public comment should contact the commenter.		



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10. Executive Session					
<b>Announcement of Executive Session</b>				10:33 a.m.	
<p>4 items for discussion on matters subject to negotiation and personnel matters. Executive Session(s) Pursuant to §§ 24-6-402(4) and (4) (a), (e), and (f), C.R.S., to discuss, various matters related to: the purchase, acquisition, transfer, and sale of real property interests (§ 24-6-402(4)(a), C.R.S.); determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators (§ 24-4-406(4)(e), C.R.S.); and personnel matters (§ 24-6-402(4)(f), C.R.S.) related to the purpose of the meeting. The Board may also confer with the attorney for the Authority on specific legal questions related to these topics (§ 24-6-402(4)(b), C.R.S.). The Board will not adopt any proposed policy, position, resolution, rule, regulation, or formal action during this executive session.</p> <p>Monique Lovato made motion to enter executive session and Kelly Leid seconded the motion. It was approved by a unanimous voice vote of quorum members present. Brendan Hanlon recused himself from the session discussing the Livestock Exchange Building (10:33a-10:41a).</p> <p>Executive Session ended at 12:24 p.m. with a motion by Kelly Leid, seconded by Paul Andrews. It was approved by a unanimous voice vote of quorum members present.</p>					
11. Action Items (ongoing)					
Action	Owner			Due Date	
Chair report out at each meeting	John Ikard			N/A	
Add SIP to Monthly Agenda	M. Ambrose			Monthly	
Energy & Water Initiative on future Board agenda	M. Ambrose/B. Dodson				
Draft equity partner succession planning policy	M. Williams				
12. Adjournment					
<b>Meeting Adjourned.</b> Motion to adjourn by Kelly Leid, seconded by Paul Andrews. Approved by a unanimous voice vote of quorum members present.				All	
				12:24 p.m.	
13. Next Meeting:					
Date	October 31, 2019	Time:	9:30 a.m.-12:30 p.m.	Location:	National Western Stock Show
Description:	Regular Monthly Meeting of National Western Center Authority Board for October 2019				