



# National Western Center Authority Board Meeting Minutes

<b>Date of Meeting:</b>	September 17, 2020	<b>Time:</b>	9:05 a.m. – 10:32 a.m.
<b>Minutes Prepared By:</b>	Liz Adams	<b>Location:</b>	Virtual Meeting via ZOOM
<b>Meeting Description</b>			
National Western Center Authority Board Meeting			
<b>Authority Board Member Attendance at Meeting</b>			
<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Notes</b>
John Ikard	X		
Lucia Guzman	X		
Steven McCarthy	X		
John Zapien	X		
Robb Brown	X		
Kelly Leid	X		
Gabriela Acevedo*	X		
Brendan Hanlon*		X	
Tony Frank	X		
Amy Parsons	X		
Doug Jones		X	
Paul Andrews	X		
Ernest House		X	
*Non-Voting Members			
Other attendees including members of the public are as recorded registration for the meeting.			

Submitted by: Liz Adams

Approved by:

Date:



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Topic	Owner	Time
<b>1. Call to Order</b>	John Ikard	9:06 am
<b>Quorum Present</b>		
<b>2. Board Business/Action Items</b>		
<b>Approval of Minutes for August 20</b> A motion to approve the minutes of August 20 made by Director Andrews and seconded by Director Leid. Motion carried.		9:07 a.m.
<b>3. Chairman Update</b>		
<ul style="list-style-type: none"> <li>• Welcomed everyone to the meeting.</li> <li>• Commented on the departure of Amy Parsons. He thanked her for her service and said she would be receiving a belt buckle and a plaque.</li> <li>• Recognized Paul Andrews to speak about the cancellation of the Stock Show.               <ul style="list-style-type: none"> <li>○ Paul noted his board looked at every possible scenario and determined it would not be financially feasible to hold the show in 2021.</li> </ul> </li> </ul>	John Ikard	9:08 a.m.
<b>4. CEO Update</b>		
<ul style="list-style-type: none"> <li>• Notified the board about N Line opening</li> <li>• Farm and Food System response team is continuing. More about that in Matt and Grace's presentation.</li> <li>• Grace did a great job moderating the Arts and Ag Forum panel.</li> <li>• We are working diligently on budget with finance committee and will bring something to the full board next month.</li> <li>• Thanked Amy for all her service and holding the project to a high bar.</li> </ul>	Brad Buchanan	9:12 a.m.
<b>5. Partner Reports</b>		
<b><u>City and County of Denver:</u></b> <ul style="list-style-type: none"> <li>• Marcy noted she is presenting because Tykus, Brad and Stephanie are in Audit Committee. The committee audited the Phases 1&amp;2 program and the process went well.</li> <li>• Showed the aerial and at grade photos of the site:</li> </ul>	Marcy Loughran	9:16 a.m.

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<ul style="list-style-type: none"> <li>• Terra and Hydro pads, rail, SYEC and signal work. NW Drive is closed both ways.</li> <li>• Additional pads will be handed over CSU soon with Terra transferring as early as next week.</li> <li>• South stockyards – pen deconstruction and salvage are complete.</li> <li>• Rail corridor moving along – on track</li> <li>• SYEC is developing – past NWSS maintenance building will come down soon.             <ul style="list-style-type: none"> <li>○ Pouring foundation for the auction arena.</li> </ul> </li> <li>• Paul asked if there is a way to do a drive-by parade around stock show.             <ul style="list-style-type: none"> <li>• Marcy and Paul discussed the possibility of the parade and will take it offline for further discussion.</li> </ul> </li> <li>• John Ikard asked about the McConnell building and Blue Silo building.             <ul style="list-style-type: none"> <li>• CSU will incorporate McConnell into their Terra building and Blue Silo is private and will remain,</li> </ul> </li> <li>• John Zapien asked about the water tower and if there will be preparation for lighting for signage.             <ul style="list-style-type: none"> <li>• Steve Nalley said it will be painted gray with Armour logo but no lighting is anticipated.</li> </ul> </li> <li>• A timelapse of tower installation will be shared when complete.</li> </ul> <p><b><u>CSU Report:</u></b></p> <ul style="list-style-type: none"> <li>• Well under construction on Vida and Terra will start this month.</li> <li>• CSU students will participate in CRUSH walls with McConnell building as their canvas– working with local artists.</li> <li>• New Denver Extension Director has been hired</li> <li>• Bio Blitz just completed.</li> <li>• Looking to hire an Education Director to develop K-12 strategy and partnerships.</li> <li>• CSU will be hosting a podcast in the coming months.</li> <li>• The 7<sup>th</sup> annual animal clinic is soon</li> <li>• Water in the West will be a remote conference this year. The remote nature allows for a broader array of speakers.</li> </ul>	<p>Amy Parsons</p>	<p>9:25 a.m.</p>
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<ul style="list-style-type: none"> <li>• Youth action team has finished its summer program and will start interns in the Fall/Spring.</li> <li>• Acknowledged CSU team and their dedication to the program. Thanked project management team at CAA/ICON for their dedication and expertise.</li> <li>• Tony thanked Amy for her hard work and noted she has been with the project from the very beginning.       <ul style="list-style-type: none"> <li>○ Also noted it is Paul Andrew’s birthday</li> </ul> </li> <li>• John Z. thanked Amy for helping the neighborhoods.</li> </ul>		
<p><b><u>WSSA:</u></b></p> <ul style="list-style-type: none"> <li>• Dealing with COVID across the campus.</li> <li>• Hosting the Gem and Mineral Show currently - largest show in Colorado since COVID started. There is timed entry in the Expo Hall - doing 750 people per day. Rules of social distancing and temp checks are in effect.</li> <li>• Most promoters are not booking because of COVID concerns.</li> <li>• Will be doing limited events around the campus during Stock Show time –       <ul style="list-style-type: none"> <li>○ Small gatherings for Legacy campaign and Citizen of the West.</li> <li>○ There will be an auction of the Catch-a-Calf animals.</li> <li>○ Coors Western Art show will move forward virtually.</li> </ul> </li> <li>• Capital Campaign is at 72M with verbal commitments at about 80M.</li> <li>• Lucia asked about other stock shows across the country. Are they cancelling?       <ul style="list-style-type: none"> <li>○ Houston cancelled this year as the pandemic started.</li> <li>○ Have not heard about Ft. Worth, San Antonio and Houston in 2021</li> </ul> </li> </ul>	<p>Paul Andrews</p>	<p>9:39 am</p>



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6. Committee Reports		
<b>Finance Committee</b> <ul style="list-style-type: none"><li>• Committee met on Monday and reviewed monthly financials and discussed budget.</li><li>• Monthly financials – no out of the ordinary expenditures in August or projected in coming months.</li><li>• We are on track to have additional carry forward.</li><li>• John thanked the staff for their hard work on the 2021 budget.</li></ul>	Meghan Sivakoff	9:45 am
<b>Community Benefits</b> <ul style="list-style-type: none"><li>• Met twice since the last meeting.</li><li>• One meeting we talked more about the Triangle and how we can be part of the triangle outreach.</li><li>• On September 9 we met with Councilwoman CdeBaca – it was a productive discussion.<ul style="list-style-type: none"><li>○ Discussed the importance of the community</li><li>○ CdeBaca offered to be the convener.</li></ul></li><li>• Will continue to work toward finding a process for the Community Investment Fund</li><li>• Committee is coming together.</li></ul>	Lucia Guzman	9:47 am
<b>Campus Services and Partnerships</b> <ul style="list-style-type: none"><li>• Did not meet this month because of budget work.</li></ul>	Robb Brown	9:52 am

7. Programs and Partnerships		
Brad introduced Matt and Grace to talk about programming and funding. <ul style="list-style-type: none"><li>• Matt thanked Amy for her leadership.</li><li>• Talked about initiative planning and fundraising.</li><li>• Discussed strategic initiatives from SIP and concepts that are being developed now with the goal of having on-campus programming ready when the buildings come online.</li><li>• COVID has limited our small in-person programs</li><li>• Building eco system around food systems.</li></ul>	Matt Barry Grace Hanover	9:54 a.m.

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<ul style="list-style-type: none"> <li>○ Programming team has completed 4 pod casts.</li> <li>● Partnering with Ideo to discuss frameworks around resiliency</li> <li>● Showed the dashboard for programming</li> <li>● Discussed fundraising efforts.</li> <li>● Committee discussion</li> </ul>		
<b>8. Public Comment Periods</b>		
No public comment.		10:33 a.m.
<b>10. Executive Session</b>		
<ul style="list-style-type: none"> <li>● <b>Announcement of Executive Session</b>            The Board desired to go into Executive Session pursuant to §§ 24-6-402(4) and (4) (a) and (e), C.R.S. to discuss, various matters related to: the purchase, acquisition, transfer, and sale of real property interests (§24-6-402(4)(a), C.R.S.); and to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators (§ 24-4-406(4)(e), C.R.S.) related to the purpose of the meeting. The Board may also confer with the attorney for the Authority on specific legal questions related to these topics (§ 24-6-402(4)(b), C.R.S.). The Board will not adopt any proposed policy, position, resolution, rule, regulation, or formal action during this Executive Session.           <ul style="list-style-type: none"> <li>○ Counsel Mark Williams read the statutory requirements for Executive Session, reminded all that the session was – pursuant to statute – being recorded and the recording kept in the books and records of the NWCA, and stated that no policy or other decision or vote would occur in the Executive Session.</li> </ul> </li> <li>● Motion to go into Executive Session motion by Frank. Second by Brown. Motion carried.</li> </ul>		10:20 a.m.
<ul style="list-style-type: none"> <li>● Motion to go out of Executive Session:           <ul style="list-style-type: none"> <li>○ Motion: Director Frank.</li> <li>○ Seconded: Director Zapien</li> </ul> </li> </ul>		10:31 a.m.



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<ul style="list-style-type: none"><li>○ Discussion.</li><li>○ Unanimous vote to go out of Executive Session.</li></ul>		
<b>11. Adjournment</b>		
Motion to adjourn by Brown. Second by Andrews. <ul style="list-style-type: none"><li>● Board Chair Ikard adjourned the meeting.</li></ul>		10:32 a.m.

<b>12. Next Meeting:</b>					
<b>Date</b>	October 15, 2020	<b>Time:</b>	9:00 a.m.	<b>Location:</b>	Zoom Webinar

APPROVED

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