



National Western Center
Authority Board Meeting Minutes

Date of Meeting:	July 16, 2020	Time:	9:00 a.m. – 11:16 a.m.
Minutes Prepared By:	Liz Adams	Location:	Virtual Meeting via ZOOM

1. Meeting Description

National Western Center Authority Board Meeting

2. Authority Board Member Attendance at Meeting

Name	Present	Absent	Notes
John Ikard	X		
Lucia Guzman	X		
Steven McCarthy	X		
John Zapien	X		
Robb Brown	X		
Kelly Leid	X		
Gabriela Acevedo*	X		
Brendan Hanlon*	X		
Tony Frank	X		
Amy Parsons	X		
Doug Jones	X		
Paul Andrews	X		
Ernest House	X		

*Non-Voting Members

Other attendees including members of the public are as recorded registration for the meeting.

Topic	Owner	Time
3.Call to Order	John Ikard	9:05 am
Quorum Present		
4. Board Business/Action Items		
Approval of Minutes (June 18 and July 8)		9:06

Submitted by: Liz Adams

Approved by:

Date:



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<p>A motion to approve the minutes of June 18 made by Director Leid and seconded by Director Jones. Motion carried.</p> <p>A motion to approve minutes of July 8 was made by Director Jones and seconded by Director Guzman. Motion carried.</p>		
5. Chairman Update		
<ul style="list-style-type: none"> Noted that many folks are discussing the difficult time we are in currently. He discussed the importance of looking forward with the project and focusing on the opportunities before us as we work to make this a success. 	John Ikard	9:07 a.m.
6. CEO Update		
<ul style="list-style-type: none"> Continue to support the emergency food network with space in our offices and parking lot. Continue to discuss Food Ethos and concessions – convening a group to keep this moving forward. We will be back to the full board with recommendations to talk about food as a platform. Submitted a Start-up week presentation. Waiting to hear about the Food Vision Prize. Using this as a starting point for other items. We are doing a shared data project; rural innovation fund; workforce partnerships Asked committee members to start using their National Western Center emails. 	Brad Buchanan	9:08 a.m.
7. Partner Reports		
<p><u>City and County of Denver:</u></p> <ul style="list-style-type: none"> Tykus Holloway, Exec. Director, NWCO, reviewed the NWCO presentation. Reviewed site plan Procurement – all contractors and designers have been selected. Upcoming procurements are Populous and Whiting Turner. Rail corridor has taken shape and horizontal infrastructure is proceeding under Bettie Cram Drive. Dirt is being stored at Equestrian Center. Final punch list is underway at M&O building. Salvage bricks are being used in various parts of the campus. 	Tykus Holloway	9:20 a.m.

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<ul style="list-style-type: none"> • SYEC is coming along – auction hall mezzanine and precast bleachers are installed. 		
<p><u>CSU Report:</u></p>	Amy Parsons	9:25 a.m.
<ul style="list-style-type: none"> • Provided development timeline. COVID has difficulties but also presents advantages with construction conditions. 		
<ul style="list-style-type: none"> • Showed construction pictures 		
<ul style="list-style-type: none"> • Educational outreach machine still going. 		
<ul style="list-style-type: none"> • Publicly thanked ICON and Amy for keeping projects on track. The board has kept this project as a top priority. 	Tony Frank	9:27 a.m.
<ul style="list-style-type: none"> • NAAN – North American Agricultural Network is coming to SPUR – will be the host institution for Int’l organizations. 		
<p><u>WSSA:</u></p>		
<ul style="list-style-type: none"> • Have extended the contract for homeless shelter to August 15. The sheltered men will move to Coliseum after that. 	Paul Andrews	9:32 a.m.
<ul style="list-style-type: none"> • Have been provided a variance by State and will hold smaller events in the Expo Hall – Gem Show will be the first. 		
<ul style="list-style-type: none"> • Horse competition is loading in today – Summer Slide. There will be 600 horse stalls rented. No more than 50 people in one room. Events Center has been divided into 3 rooms. Not open to the public. 		
<ul style="list-style-type: none"> • WSSA has reduced staff by 40%. Released 2 more people on Friday. All remaining staff are doing “other duties as required.” 		
<ul style="list-style-type: none"> • Capital Campaign – slowly starting to prospect more face-to-face. 		
<ul style="list-style-type: none"> • Currently at \$75M pledged. 		
<ul style="list-style-type: none"> • We are looking at all the possible scenarios for the Stock Show in January focusing on what events can be done withing COVID restrictions. 	Doug Jones	9:35 am
<p>8. Committee Reports</p>		
<p>Community Benefits</p>	Lucia Guzman	9:37 am



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<p>meets with each agency; mayor meets with departments; September 15 is charter deadline for the proposed budget to council. There is great concern surrounding the process. We have not built a COVID surge into the budget process for Q3, Q4 or next year so there is a great deal of uncertainty in our revenue forecasting.</p> <p>Finance Committee</p> <p>Finance committee met on Monday and reviewed monthly financials and the report is that we are status quo. The savings program put forward by Brad is being achieved. There was a question about other actions that could be taken if things get worse. Staff confirmed they have various scenarios.</p>		
11. Public Comment Periods		
<p>No public comment.</p>		<p>10:03 a.m.</p>
12. Executive Session		
<ul style="list-style-type: none"> • Announcement of Executive Session The Board desired to go into Executive Session pursuant to §§ 24-6-402(4) and (4) (a) and (e), C.R.S. to discuss, various matters related to: the purchase, acquisition, transfer, and sale of real property interests (§24-6-402(4)(a), C.R.S.); and to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators (§ 24-4-406(4)(e), C.R.S.) related to the purpose of the meeting. The Board may also confer with the attorney for the Authority on specific legal questions related to these topics (§ 24-6-402(4)(b), C.R.S.). The Board will not adopt any proposed policy, position, resolution, rule, regulation, or formal action during this Executive Session. <ul style="list-style-type: none"> ○ Counsel Mark Williams read the statutory requirements for Executive Session, reminded all that the session was – pursuant to statute – being recorded and the recording kept in the books and records of the NWCA, and stated that no policy or other decision or vote would occur in the Executive Session. 		<p>10:04 a.m.</p>



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<ul style="list-style-type: none"> • Motion to go into Executive Session by Jones, second by Guzman. Motion carried. 		
<ul style="list-style-type: none"> • Motion to go out of Executive Session: <ul style="list-style-type: none"> ○ Motion: Director Guzman. ○ Seconded: Director Leid ○ Discussion. ○ Unanimous vote to go out of Executive Session. 		11:14 a.m.
13. Adjournment		
<ul style="list-style-type: none"> • Board Chair Ikard adjourned the meeting. 		11:16 a.m.

14. Next Meeting:					
Date	August 20, 2020	Time:	9:00 a.m.- 11:16 a.m.	Location:	Zoom Webinar
Description:	Regular Monthly Meeting of National Western Center Authority Board				