



National Western Center Authority Board Meeting Minutes

Date of Meeting:	March 29, 2018	Time:	9:30 a.m.
Minutes Prepared By:	Josh Roberts	Location:	National Western Complex, VIP Room
1. Meeting Description			
National Western Center Authority Board Meeting			
2. Authority Board Member Attendance at Meeting			
Name	Present	Absent	Notes
Joe Garcia	X		
Jacque Hinman	X		Via telephone
Steven McCarthy		X	
John Zapien	X		
Robb Brown	X		
Kelly Leid		X	
Monique Lovato	X		
Lilianna Flores Amaro*	X		
Brendan Hanlon*		X	
Tony Frank	X		
Amy Parsons		X	
Pat Grant	X		
Paul Andrews	X		
*Non-Voting Members			
Other attendees including members of the public are as recorded in the sign-in sheet(s) collected for the meeting.			



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Topic	Owner	Time
<p>Call to order</p> <p>Quorum Present</p> <p>Posting: Meeting Properly Posted</p> <p>Minutes: Motion to approve by P. Andrews, seconded by M. Lovato</p> <p>Passed by unanimous voice vote of quorum present.</p>	Joe Garcia	9:32 a.m.
3. Public Comment Period		
<p>AE signed up for public comment. She desired to clarify her comment in the prior meeting minutes. She agreed that her comments had largely been captured, but she wanted to highlight the Community outreach mechanism for the GO bond because a general outreach to the public was conducted and a similar process would be beneficial in the Globeville, Elyria, and Swansea neighborhoods.</p>	All	9:33 a.m.
<p>Comments by members of the public are recorded for informational purposes ONLY and inclusion of such comments in these minutes does not reflect the policy of the National Western Center Authority Board. Anyone wishing further information about or clarification of a public comment should contact the commentor.</p>		
4. Board Business		
<p>Capital Build Update</p> <p>Energy Update-Brad introduced the team working on this process. Barb presented on the Master Plan goal of a net-zero energy campus-100% of energy demand on campus to be satisfied by renewable resources. Studies have determined that this is technically feasible on the NWC campus and may provide synergistic opportunities with other NWC program elements.</p> <p>Idea has been taken to market via RFI and several positive responses were received. General response called for long-term contract with energy costs at or below traditional grid. The presentation included significant discussion of technical options and timing/procurement requirements for the campus.</p> <p>Next steps: define scope, develop financial model, and advance to procurement with timing matched to NWC build. This is a potential P3 partnership opportunity. Potential benefits to the community are also being investigated. Board discussion expressed consensus support.</p>	<p>Brad Dodson</p> <p>Barb Frommel</p> <p>Andy Solberg</p>	9:37 a.m.



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<p>Community Comment: AE presented information from CAC. Community members have been interested in community solar opportunities for a long time. Desires to make it a matter of record that neighborhood is interested in solar villages and energy opportunity.</p>		10:43 a.m.
<p>CEO Search Update</p> <p>The Search Committee from the Framework Agreement selected TurnKey to administer the CEO search process for Authority. The City will contract for and pay costs associated with that search.</p> <p>Len Perna, CEO of TurnKey met one on one with various Board members and partners to discuss position and draft a job description. General impression is that search is for someone with varied experience and qualifications. Job description first draft will be sent out for review. The Board must adopt certain job search elements at a public meeting.</p> <p>A subcommittee meeting was tentatively scheduled for the afternoon of April 11 with further details to follow. Expectation is that the meeting will be primarily telephonic. Public notice will be provided.</p> <p>TurnKey anticipates 4-6 weeks for candidates to come to the board for their consideration. Interview process may take an additional 4 weeks depending on process desired by Board. TurnKey is also contracted to do a salary survey based on the adopted job description.</p> <p>Liliana mentioned interest of community in interviewing finalists.</p>		10:53 a.m.
<p>CSU Partner Report</p> <p>Water symposium is in April. Projects for first 2 facilities have gone through state higher education process and program is being developed. Details of program proposals will be brought to the board in the future but will include various topics including urban agriculture. They will also coordinate with non-profits for partnerships with the facility.</p>	Tony Frank	11:24 a.m.
<p>WSSA Report</p> <p>Meeting daily with project team regarding development of buildings for campus and capabilities. Capital campaign is active with multiple presentations daily. Confident they will meet fundraising obligations in Framework Agreement.</p>	Paul Andrews	11:26 a.m.



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Community Subcommittee Report Community members have expressed interest in how communications work. Committee is educating itself on community benefits agreements and options and will bring findings back to the board. Pat expressed interest in subcommittee holding working meetings. Next CAC meeting is currently scheduled for April 26, 2018.		Liliana Flores Amaro; John Zapien; Monique Lovato; Pat Grant	11:28 a.m.
Additional Business Staff will work with Board and The Western Stock Show Association to identify rooms and additional locations for future meetings.			
6. Action Items (ongoing)			
Action		Owner	Due Date
Discussion of Community Benefits Agreement at future Board meetings		All	N/A
Scheduling of Subcommittee Meetings		All	N/A
6. Adjournment			
Action		Owner	Time
Meeting Adjourned. Motion by Tony Frank, seconded by Pat Grant, approved by unanimous voice vote.		All	11:37 a.m.
7. Next Meeting:			
Date	April 26, 2018	Time:	9:30 am-12:30 pm
		Location:	National Western Complex, Room TBD
Description:	Regular Monthly Meeting of National Western Center Authority Board for April 2018		