

**NATIONAL WESTERN CENTER
EXECUTIVE OVERSIGHT COMMITTEE (“EOC”)**

December 15, 2016

1:30 pm- 2:30 pm Wellington Webb Building, Room 4.F.6

AGENDA

- **1:30 pm Call meeting to order** (*Cristal DeHerrera*)
- **1:30 – 1:35 pm Review/approval of October 2016 meeting notes** (*Cristal DeHerrera*)
- **NWC Featured Presentation (none)**
- **1:35 – 2:00 pm Executive Director’s Report**
 - 2016 Work Plan Summary/Accomplishments & Closeout
 - Land Acquisition & Rail Consolidation (*Jeff Steinberg*)
 - Procurements:
 - Project Reporting (TriUnity)
 - Brighton Blvd 44th – Race Court (Wilson & Co)
 - Project Communications & Marketing (CIG)
 - NWC Transportation & Parking Management (Walker Parking)
 - Delgany Interceptor (Aecom)
 - Program Management Team (CH2)
 - Campus Placemaking Framework Plan (TBD)
 - 2017 NWC Work Plan Preview
- **2:00 – 2:15 pm Equity Partner Updates**
 - WSSA/NWSS
 - CSU
 - CCD
- **2:15 – 2:30 pm EOC Member Announcements/Public Comments***
 - Public comment (*): the EOC shall take public comments from interested stakeholders who have signed up. Each speaker shall have up to 3 minutes to speak on a topic relevant to the NWC project.
- **2:30 pm Meeting Adjournment**

(Tentative) NWC-EOC meeting: January 26, 2017 @ 1:30 pm (4.F.6)



National Western Center
Executive Oversight Committee Meeting
Minutes

DRAFT

Date of Meeting:	October 27, 2016	Time:	1:30 pm-2:30 p.m.
Minutes Prepared By:	Josh Roberts	Location:	Webb Building, Room 4.F.6
1. Meeting Objective			
EOC XVII			
2. Attendance at Meeting			
Name		Organization	
Anna Jones (Acting Chair)	NDCC	Steve Jeffords	Vivid Engineering
Paul Andrews	National Western Stock Show	Catherine Kornbrust	BTC
Diane Barret	Mayor's Office	Nanci Kerr	Sky to Ground
Drew Dutcher	GES Neighborhood Representative	Lisa Larance	Swinterton
Tony Frank	CSU	David Lewis	S.A. Mino, Inc.
Pat Grant	Western Stock Show Association	Lynn Long	Lynn Long Equestrian P&D
Brendan Hanlon	Department of Finance	Jeanette Lopez-Clanton	Celina Inc.
Jen Welborn (for Cristal DeHerrera)	City Attorney's Office	Erika Martinez	NWCO
		Tiana Nelson	CSU
JJ Ament		Tricia Ortega	NWCO
Eric Anderson	CH2M	Mike Peek	Triunity
Tom Anthony	Elyria + NNDC	Stephanie Reed	NWCO
Dennis Arbogast	AECOM	Laura Rinker	GE Johnson
Marcelle Ayala	Ferrovial Agroman, US Corp	Josh Roberts	City Attorney's Office
Celina Benavidez	Celina Inc.	Jason Rutt	Matrix
Julie Connor	Auditor's Office	Michael Sapp	NWCO
Jane Donovan	Jacobs	Eric Shafran	NWCO
AE	NWC CAC/EPAS	Deborah Snyder	Manhard Consulting
Barb Frommell	NDCC	Katy Spritzer	NDCC
Cecelia Garcia	Celina Inc.	Jeff Steinberg	Department of Finance-Real Estate
Karen Good	Denver Public Works	Lindsey Sousa	AECOM
Gretchen Hollrah	NWCO/ Department of Finance	Ken Szeliga	Jacobs
Nikki Holmlund	NWCO	Taylor Trujillo	Strategies 360
Kyle Holtun-Brown	NWSS	Will Wagenlander	WSP Parsons Brinkerhoff



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Topic		Owner	Time
Call to order		Anna Jones	1:40 p.m.
Quorum Present: Minutes of September 22, 2016 Meeting Approved			
3. New Business			
Washington Street Planning & Design Effort		Karen Good	1:40
<p>Study team consists of several City agencies and Matrix and includes project managers and technical experts on civil transportation, survey, rail, etc. Purpose of the study is to provide an improved main street in neighborhood as called for by Globeville neighborhood plan. Plan will work on connectivity with I-70, 38th and Blake Station, and Adams County. This will build off many past studies including the Master Plan, Globeville plan, Denverright, Denvermove, and Blue Print Denver. The US Army CORPS of Engineers study and Heron Pond will also be used.</p> <p>Implementation will involve defining character zones along Washington street, developing conceptual design alternatives, engaging with the community, identifying selection criteria, and identifying early action opportunities. The end goal is the selection of a preferred alternative.</p>			
4. Project Updates			
Land Acquisition and Rail Update:	We have 42% of properties under control and are in the process of negotiating with 22 more, some of which are still waiting for appraisals.	Jeff Steinberg	2:00p.m.
Econ Study/Procurements:	<p>Economic Study: No substantive changes since last report.</p> <p>Project Reporting: Tri-unity has been selected as the project reporting team and will have 2 staff members embedded with the City team.</p> <p>Brighton Blvd 44th-Race: Wilson and Associates has been selected for 100% design; contract is in City Council process with Notice to Proceed anticipated in December</p> <p>CIG-communications and marketing-they have tasks to accomplish prior to January stock show-we will provide more information at the next EOC meeting.</p> <p>Walker Parking is our consultant for Parking and transportation and we will kick-off in December or January.</p> <p>Program management- we received proposals yesterday; our schedule is to short list by Nov. 14 with interviews by Nov. 30th</p> <p>Campus Placemaking-scope is in development and has been distributed to partners for review and comment. We will advertise in early 2017 and onboard them in the second quarter.</p>	Gretchen Hollrah	2:02 p.m.



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5. Partner Updates			
WSSA		Pat Grant	2:11 p.m.
<p>WSSA is reaching out to CIG through CRL to coordinate with Tigris and Relentless Pursuits, WSSA’s contractors.</p> <p>Pat Grant- We have revised our mission and values statement to celebrate global Ag innovation. Pete Coors will be chairing the WSSA capital campaign.</p> <p>Paul Andrews is headed to Singapore for a week to speak to the Royal Agricultural Society of the Commonwealth. 40 countries, 30 of which have livestock shows will attend. Paul is also very deep into gearing up for the January 7, stock show and will start hiring 1,000 people in the next week. Please let anyone who is looking know, especially in the Globeville, Elyria, and Swansea neighborhoods.</p>			
CSU notes on programming:		Tony Frank	2:15
<p>Several groups are discussing k-12 education opportunities. We will hold a 2-day visioning retreat on Nov 10-11. We will also be flying to D.C. to seek matching funds for programming at the NWC. Our Community Outreach hosted a pet clinic for Globeville Elyria Swansea. Alumni Association has worked with greenway and construction management to do home fix up and will part of fall fest in November. Sustainability planning workshop occurred at the National Western Complex and are bringing together a team to work on net zero energy waste and water around the site.</p>			
CCD- CoFAS subcommittee has met a couple times primarily around the first debt issuance. Meeting was cancelled in October and will be re-posted in November. Point of meeting is regular report outs of funding. We will discuss land, investment proceeds from bonds, etc. We will also be talking about grants and funding and we will meet at least quarterly in 2017.		Kelly Leid	2:18
Public Comments		Tom Anthony AE	2:20
<p>Two members of the public spoke indicating interest in participating in the Washington Street study and obtaining more information regarding lab and office space at the NWC. They will coordinate with staff regarding additional concerns.</p>			



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Next Meeting Agenda Preparation					Kelly Leid/All
<ul style="list-style-type: none"> • Project Updates • Ongoing RFPs Progress Report • Fundamental to this group to talk openly and honest with team <ul style="list-style-type: none"> ○ We are partners, need to be fully aligned to be successful ○ Create lists of events for all partners to attend and share a uniform message 					10/27/16
6. Action Items (ongoing)					
Action		Owner		Due Date	
Agri-business/Science Forum Actively recruit Ag industry leaders to site and get input about what they would like to see in Denver.		All		N/A	
6. Adjournment					
Action		Owner		Time	
Anna Jones adjourned the meeting.		Anna Jones/All		2:34 p.m.	
7. Next Meeting:					
Date	12/15/2016	Time:	1:30-2:30pm	Location:	Webb Building, Room 4.F.6
Objective:	Executive Oversight Committee XVIII				