



National Western Center
Authority Board Meeting Minutes

Date of Meeting:	June 28, 2018	Time:	9:30 a.m.
Minutes Prepared By:	Josh Roberts	Location:	National Western Complex, VIP Room

1. Meeting Description

National Western Center Authority Board Meeting

2. Authority Board Member Attendance at Meeting

Name	Present	Absent	Notes
Joe Garcia	X		
Jacque Hinman	X		Via phone
Steven McCarthy	X		
John Zapien	X		
Robb Brown	X		
Kelly Leid	X		
Monique Lovato	X		
Liliana Flores Amaro*	X		
Brendan Hanlon*	X		
Tony Frank	X		
Amy Parsons	X		
Pat Grant	X		
Paul Andrews	X		

***Non-Voting Members**

Other attendees including members of the public are as recorded in any sign-in sheet(s) collected for the meeting.



National Western Center Authority Board Meeting Minutes

<ul style="list-style-type: none"> • Armour Office Building at 5001 Packing House Road; • Livestock Exchange Building at 4701 Marion Street; • McConnell Welders 4747 Packing House Road; • Artist Studios in Neorama/Blue Silo on Packing House Rd; • Animal Sheep Bridge-4877 Packing House Rd-historic structure assessment is ongoing; • Hay Barn #3- 5012 Packing House Rd-options above are under discussion for the building. Concerns have been expressed about operational impacts in the new yards that this building may create. <p>There are many additional less significant assets on the Campus including a Stock Car, Scales/Scale Office, Yards, Bison Chutes, Loafing Sheds, Amour Water Tower, and Historic Pens.</p> <p>The City team and WSSA have worked to identify features via surveys in the yards and other structures that may be salvaged and reused.</p> <p>Ongoing efforts in procurement, partnerships, and services are included in the report.</p>		
<p>Campus Energy- We received great responses on our Request for Qualifications. We have shortlisted 4 teams that will assist us as we issue a Request for Proposals.</p> <p>We are also looking ahead at the Triangle and future campus phases and will present in the future as more information becomes available.</p> <p>OED is also preparing a report to identify opportunities for business and jobs.</p> <p>City Campus build team is eager to spend additional time with Board members in greater detail and asks the Board to provide input on format and topics of Briefings.</p> <p>Board members are interacting on an individual basis-Steve on energy- and Kelly will continue to interact with the City team on the work plan and meet with Board members and subcommittee chairs to identify ongoing needs. Kelly will need time to present on the Work Plan at each meeting.</p>	Brad Dodson	10:28
5-Minute Break		
<p>Equity Partner Reports</p> <p>City-nothing additional to report</p>		10:48 a.m.



National Western Center
 Authority Board Meeting Minutes

<p>plug in with Authority and empower subcommittee to understand needs and get involved.</p>		
<p>Community Subcommittee-</p> <p>Committee had a call. Still in the research and education phase on community benefit agreements. Want to continue to keep the Community Investment Fund identified by the Framework Agreement separate from the Community benefits agreement. Subcommittee would like time at August Board meeting to make a presentation to the Board regarding Community Benefits Agreements and then start a public community process shortly thereafter. Monique will coordinate with Kelly on the Work Plan.</p> <p>Subcommittee will have next meeting on July 17th, plan to have it at National Western Complex.</p>	<p>Monique Lovato (Chair)</p>	<p>11:15 a.m.</p>
<p>4. Additional Business</p>		
<p>Conflict of Interest-</p> <p>Monique Lovato raised the need for the Board to address the issue and Board members discussed need for counsel and what could be done in the interim. City staff will provide example of what the City uses.</p>	<p>Monique Lovato</p>	<p>11:24 a.m.</p>
<p>Platte River Bike tour</p> <p>There is a plan for a Platte River Bike Tour near the campus with more information to come.</p>	<p>Monique Lovato</p>	<p>11:25 a.m.</p>
<p>Committee Meeting scheduling needs to occur and will be led by subcommittee chairs.</p>		
<p>5. Public Comment Period</p>		
<p>AE- Thanked Joe for question regarding participation with Community Colleges and Certificates. Thanked Amy for reflecting that Schools and libraries are on forefront of partnerships. Asks for additional disclosures of the full list of community partnerships for further development and would like additional conversations about educational strategies and lifelong learning. Wants proximity constituencies to be invited to the meeting and asks that meetings be recorded so more people can listen. “Considers meeting minutes “anemic,” perhaps due to a lack of staff energy.”</p> <p>Does not want to rely on NDCC’s engagement with the community. Always anxious due to the lack of people present at the meetings.</p>	<p>All</p>	<p>11:25 a.m.</p>



National Western Center
 Authority Board Meeting Minutes

<p>Comments by members of the public are recorded for informational purposes ONLY and inclusion of such comments in these minutes does not reflect the policy of the National Western Center Authority Board. Anyone wishing further information about or clarification of a public comment should contact the commentor.</p>				
<p>6. Executive Session</p>				
<p>Announcement of Executive Session</p> <p>3 items for discussion include negotiation and salary of legal counsel, authority staff, and CEO. Specific statutory provision to be invoked in holding an executive session are C.R.S. 24-6-402 (e) and (f).</p> <p>Pat Grant made motion to enter executive session and Amy Parsons seconded the motion. It was approved by a unanimous voice vote of quorum members present.</p> <p>Executive Session commenced at 11:34 a.m.</p> <p>Executive Session ended at 12:52 with a motion by Tony Frank, seconded by Monique Lovato. It was approved by a unanimous voice vote of quorum members present.</p>			<p>All</p>	<p>11:30 a.m.</p>
<p>6. Action Items (ongoing)</p>				
<p>Action</p>	<p>Owner</p>	<p>Due Date</p>		
<p>Discussion of Community Benefits Agreement at future Board meetings</p>	<p>All</p>	<p>N/A</p>		
<p>Scheduling of Subcommittee Meetings</p>	<p>All</p>	<p>N/A</p>		
<p>Feedback by Board on action item task list presented by Kelly Leid to Board.</p>	<p>All</p>	<p>July 26, 2018</p>		
<p>Report and recommendation to Board for interim counsel pending hiring of CEO and during initial tenure.</p>	<p>Pat Grant</p>	<p>July 26, 2018</p>		
<p>Chair report out at each meeting</p>	<p>Joe Garcia</p>	<p>N/A</p>		
<p>7. Adjournment</p>				
<p>Action</p>	<p>Owner</p>	<p>Time</p>		
<p>Meeting Adjourned. Motion to Adjourn by Tony Frank, approved by acclamation.</p>	<p>All</p>	<p>12:53 p.m.</p>		



National Western Center Authority Board Meeting Minutes

8. Next Meeting:

Date	July 26, 2018	Time:	9:30 a.m.- 11:30 a.m.	Location:	National Western Complex, Room TBD
Description:	Regular Monthly Meeting of National Western Center Authority Board for July2018				