

Date of Meeting:	June 28, 2018	Time:	9:30 a.m.
Minutes Prepared By:	Josh Roberts	Location:	National Western Complex, VIP Room

1. Meeting Description

National Western Center Authority Board Meeting

2. Authority Board Member Attendance at Meeting

Name	Present	Absent	Notes
Joe Garcia	X		
Jacque Hinman	X		Via phone
Steven McCarthy	X		
John Zapien	X		
Robb Brown	X		
Kelly Leid	X		
Monique Lovato	X		
Liliana Flores Amaro*	X		
Brendan Hanlon*	X		
Tony Frank	X		
Amy Parsons	X		
Pat Grant	X		
Paul Andrews	X		

*Non-Voting Members

Other attendees including members of the public are as recorded in any sign-in sheet(s) collected for the meeting.

Joe Garcia	9:35 a.m.
	9:38 a.m.
	<u>.i.</u>
Joe Garcia	9:40 a.m.
Gretchen Hollrah	9:42 a.m.
Shawn Snow	
	Gretchen



 Armour Office Building at 5001 Packing House Road; Livestock Exchange Building at 4701 Marion Street; McConnell Welders 4747 Packing House Road; Artist Studios in Neorama/Blue Silo on Packing House Rd; Animal Sheep Bridge-4877 Packing House Rd-historic structure assessment is ongoing; Hay Barn #3- 5012 Packing House Rd-options above are under discussion for the building. Concerns have been expressed about operational impacts in the new yards that this building may create. There are many additional less significant assets on the Campus including a Stock Car, Scales/Scale Office, Yards, Bison Chutes, Loafing Sheds, Amour Water Tower, and Historic Pens. The City team and WSSA have worked to identify features via surveys in the yards and other structures that may be salvaged and reused. Ongoing efforts in procurement, partnerships, and services are included in the report. 		
Campus Energy- We received great responses on our Request for Qualifications. We have shortlisted 4 teams that will assist us as we issue a Request for Proposals.	Brad Dodson	10:28
We are also looking ahead at the Triangle and future campus phases and will present in the future as more information becomes available.		
OED is also preparing a report to identify opportunities for business and jobs.		
City Campus build team is eager to spend additional time with Board members in greater detail and asks the Board to provide input on format and topics of Briefings.		
Board members are interacting on an individual basis-Steve on energy- and Kelly will continue to interact with the City team on the work plan and meet with Board members and subcommittee chairs to identify ongoing needs. Kelly will need time to present on the Work Plan at each meeting.		
5-Minute Break		
Equity Partner Reports		10:48 a.m.
City-nothing additional to report		



CSU- did large RFP for architecture and design firm for CSU Water Resources Center-largest response they've ever received. Short-listed to 4 and interviewed earlier this week. Award will be made public today. Week after next Animal Health Building Architect RFP will issue and GC RFPs are anticipated shortly.	Amy Parsons	
CSU is very excited about programming potential within each of the buildings and is currently working with contractors, staff, and students. We also have several community partnerships including Bruce Randolph School, the Valdez Perry Branch Library, and a state-wide listening tour for programming desires. CSU is also actively participating with City team on construction processes and meeting as possible. CSU is looking at as much flexible space as possible for "wet labs" that universities can use as well as lifelong learning spaces and options.		
WSSA- Capital campaign continues with presentations every day. WSSA has the necessary funds for \$15 million November transfer. WSSA team has met with 8 of the leading horse associations to ask what would be required to get large shows to campus. Initial reaction is that the incentive money will be required for events. Deals are typically for three years. Cutting Horse association is engaged in competition this morning with 700 horses. They have a world show that involves 3,000 horses that may be a good fit for the future campus.	Paul Andrews	
The Denver County Fair is July 13-14. Goat Yoga target is 500 people with the Guinness World Book of Records coming to monitor.		
WSSA has issued an RFQ for the Legacy building and is in the interview process.		
Campus Partnerships Subcommittee-	Robb Brown	11:00 a.m.
Comittee has commenced a discussion with Brad and City team. Goal is to identify partners that will both help fund the Campus but also integrate with surrounding Community and provide benefits.	(Chair)	
Amy noted that it would be good to connect with NWC partnerships and Campus-wide sponsorships. Board had a discussion of the Subcommittee's role and need to interact with the City's processes. WSSA also has partnerships and pays the Authority a commission in some areas of the Campus.		
Discussion of the Energy RFP among Board members and City staff. Board members acknowledge the need to work with existing partners to		

plug in with Authority and empower subcommittee to understand needs and get involved.		
Community Subcommittee- Committee had a call. Still in the research and education phase on community benefit agreements. Want to continue to keep the Community Investment Fund identified by the Framework Agreement separate from the Community benefits agreement. Subcommittee would like time at August Board meeting to make a presentation to the Board regarding Community Benefits Agreements and then start a public community process shortly thereafter. Monique will coordinate with Kelly on the Work Plan. Subcommittee will have next meeting on July 17th, plan to have it at National Western Complex.	Monique Lovato (Chair)	11:15 a.m.
4. Additional Business		
Conflict of Interest- Monique Lovato raised the need for the Board to address the issue and Board members discussed need for counsel and what could be done in the interim. City staff will provide example of what the City uses.	Monique Lovato	11:24 a.m.
Platte River Bike tour There is a plan for a Platte River Bike Tour near the campus with more information to come.	Monique Lovato	11:25 a.m.
Committee Meeting scheduling needs to occur and will be led by subcommittee chairs. 5. Public Comment Period		
AE- Thanked Joe for question regarding participation with Community Colleges and Certificates. Thanked Amy for reflecting that Schools and libraries are on forefront of partnerships. Asks for additiona disclosures of the full list of community partnerships for further development and would like additional conversations about educational strategies and lifelong learning. Wants proximity constituencies to be invited to the meeting and asks that meetings be recorded so more people can listen. "Considers meeting minutes "anemic," perhaps due to a lack of staff energy."	All	11:25 a.m.
Does not want to rely on NDCC's engagement with the community. Always anxious due to the lack of people present at the meetings.		



Report and recommendation to Board for interim

counsel pending hiring of CEO and during initial

Chair report out at each meeting

Comments by members of the public are recorded for inf purposes ONLY and inclusion of such comments in these m not reflect the policy of the National Western Center Author Anyone wishing further information about or clarification of comment should contact the commentor.			
6. Executive Session			
Announcement of Executive Session		All	11:30 a.m.
3 items for discussion include negotiation and salary of legal authority staff, and CEO. Specific statutory provision to be inholding an executive session are C.R.S. 24-6-402 (e) and (f). Pat Grant made motion to enter executive session and Amy I			
seconded the motion. It was approved by a unanimous voice quorum members present.			
Executive Session commenced at 11:34 a.m.			
Executive Session ended at 12:52 with a motion by Tony Fraby Monique Lovato. It was approved by a unanimous voice quorum members present.			
6. Action Items (ongoing)			
Action	Owner	Due 1	Date
Discussion of Community Benefits Agreement at future Board meetings	All	N/A	
Scheduling of Subcommittee Meetings All		N/A	
Feedback by Board on action item task list presented by Kelly Leid to Board.	July 2	26, 2018	

7.	Adi	ouri	nme	nt

Action	Owner	Time
Meeting Adjourned . Motion to Adjourn by Tony Frank, approved by acclamation.	All	12:53 p.m.

Pat Grant

Joe Garcia

July 26, 2018

N/A



National Western Center Authority Board Meeting Minutes

8. Next Meeting:					
Date	July 26, 2018	Time:	9:30 a.m 11:30 a.m.	Location:	National Western Complex, Room TBD
Description:	Regular Monthly Meeting of National Western Center Authority Board for July2018				