



National Western Center  
 Authority Board Meeting Minutes

<b>Date of Meeting:</b>	June 27, 2019	<b>Time:</b>	9:30 a.m.
<b>Minutes Prepared By:</b>	Melody Ambrose	<b>Location:</b>	NWSS

**1. Meeting Description**

**National Western Center Authority Board Meeting**

**2. Authority Board Member Attendance at Meeting**

Name	Present	Absent	Notes
John Ikard	X		
Lucia Guzman	X		
Steven McCarthy	X		
John Zapien		X	
Robb Brown	X		
Kelly Leid	X		
Monique Lovato	X		
Liliana Flores Amaro*	X		
Brendan Hanlon*	X		
Tony Frank		X	
Amy Parsons	X		
Pat Grant	X		
Paul Andrews	X		

**\*Non-Voting Members**

Other attendees including members of the public are as recorded in any sign-in sheet(s) collected for the meeting.



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Topic	Owner	Time
<p><b>Call to order</b></p> <p>Quorum Present</p>	John Ikard	9:41 a.m.
<p><b>3. Board Business</b></p>		
<p>Minutes from the May 30, 2019 meeting were approved unanimously by voice vote of members present. Motion by Kelly Leid, second by Monique Lovato and a majority approved.</p>	John Ikard	9:42 a.m.
<p>Chair Report – John Ikard thanked Brad and his team for the good job on the summit and encouraged directors to participate in the focus groups.</p>	John Ikard	9:43 a.m.
<p>CEO Report – Brad Buchanan reported all June focus groups have met and thanked the directors that were able to attend. He reported the Authority team is officially located at the Livestock Exchange Building and welcomed all to come visit. Brad reported the deputy position was posted, interviews occurred and pleased to announce Liz Adams was selected for the position. Liz will start on July 8. Brad commented the Authority will be doing an outreach to the newly elected Denver Council.</p> <p>Brad gave a presentation on the Strategic Implementation Plan that will also be shared at the CAC meeting this month. The presentation reviewed our mission, vision, operating principles and reviewed the focus area meeting dates. The five focus areas are: Strengthening the Ag &amp; Food Economy, Thought Leadership &amp; Policy, Entertainment &amp; Experiences, Next Generation and Healthy Places.</p> <p>Matt Barry and Brad provided highlights from the initial focus groups. Brad thanked CSU for their participation in the focus groups and how collectively our groups can move the needle on programs. Other board members commented we need to also listen and learn from others and think of ways to include more participation from the Front Range and others in Colorado. John Ikard and Brad stated they are trying to manage expectations since nothing will really be happening until 2021-2022.</p>	Brad Buchanan	9:44 a.m.
<p><b>4. Capital Build Update</b></p>		
<p>Capital Build Update by Mayor’s Office of the National Western Center Program Overview</p> <p>Brad Dodson provided a program status report and highlighted accomplishments, major contracts and procurement status, work underway, construction status, key milestones and a triangle update.</p> <p>Eric Anderson presented on public art applications and gave a detailed update on the riverfront. Brad Dodson commented that opening the riverfront was a commitment in 2C.</p>	Brad Dodson	10:04 a.m.



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5. Equity Partner Reports		
<p><b>City and County of Denver</b> – Brendan wanted the Board to be aware that the City is actively looking at revenue streams: food and beverage, construction, trade, sales use tax, etc.</p> <p><b>Colorado State University</b> – Amy Parsons presented conceptual designs and programs for the Water, Animal Health and CSU Center for Food &amp; Ag buildings. They are designed to bring the public in and to be welcoming to people.</p> <p><b>Western Stock Show Association</b> – Paul Andrews reported they have commitments for \$56 million for their Legacy Building site plan and for a military monument. He noted the military monument will have a separate funding campaign. They are still working on the conceptual designs. WSSA is preparing for the Denver County Fair to be held July 19-21. Tickets are on sale. He also stated that sponsorship renewals are underway for Stock Show 2020.</p>	<p>Brendan Hanlon</p> <p>Amy Parsons</p> <p>Paul Andrews</p>	<p>10:30 a.m.</p> <p>10:33 a.m.</p> <p>10:45 a.m.</p>
6. Committee Reports		
<p><b>Community Benefits</b> – Monique presented the Community Benefits Guiding Principles document that the committee has been working on for several months. The Principles assist in outlining how the committee preforms and helps to shape the community benefits. She clarified these benefits are not the big Community Benefits that Councilwoman Ortega’s office is working on. The Committee is recommending that the Board adopt these Principles. The Principles were approved on motion by Paul Andrews, second by Amy Parsons and approved unanimously by voice vote of members present.</p> <p><b>Security &amp; Waste</b> – Nothing to report at this time.</p> <p><b>Finance &amp; Audit</b> – Brendan Hanlon reviewed the monthly financial report noting the increase in costs due to new staff, moving expenditures and the summit. Brendan highlighted upcoming real estate transactions for the Livestock Exchange and McConnell buildings. No action at this time.</p> <p><b>Campus Services &amp; Partnerships</b> – Robb Brown will report in executive session.</p>	<p>Monique Lovato</p> <p>Kelly Leid</p> <p>Brendan Hanlon</p> <p>Robb Brown</p>	<p>10:48 a.m.</p> <p>10:51 a.m.</p> <p>10:52 a.m.</p> <p>10:54 a.m.</p>
7. Public Comment Period		
<p>AE provided comments on the NWC vision, participation in focus groups and the need for better communication to the community. Need to continue to build trust in the community.</p>		<p>10:54 a.m.</p>



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<p><b>Comments by members of the public are recorded for informational purposes ONLY</b> and inclusion of such comments in these minutes does not reflect the policy of the National Western Center Authority Board. Anyone wishing further information about or clarification of a public comment should contact the commenter.</p>					
<b>8. Executive Session</b>					
<p><b>Announcement of Executive Session</b> 1 item for discussion on matters subject to negotiation and personnel matters. Specific statutory provision to be invoked in holding an executive session are pursuant to §§ 24-6-402(4)(e)-(f), C.R.S.</p> <p>Pat Grant made motion to enter executive session and Kelly Leid seconded the motion. It was approved by a unanimous voice vote of quorum members present.</p> <p>Executive Session ended at 11:49 a.m. with a motion by Paul Andrews, seconded by Amy Parsons. It was approved by a unanimous voice vote of quorum members present.</p>					<p>11:00 a.m.</p>
<b>9. Action Items (ongoing)</b>					
<b>Action</b>		<b>Owner</b>		<b>Due Date</b>	
Chair report out at each meeting		John Ikard		N/A	
Add SIP to Monthly Agenda		M. Ambrose		Monthly	
Energy & Water Initiative on future Board agenda		M. Ambrose/B. Dodson			
Draft equity partner succession planning policy		M. Williams			
<b>10. Adjournment</b>					
<p><b>Meeting Adjourned.</b> Motion to adjourn by Paul Andrews, seconded by Amy Parsons. Approved by a unanimous voice vote of quorum members present.</p>				<p>All</p>	<p>11:50 a.m.</p>
<b>11. Next Meeting:</b>					
<b>Date</b>	July 25, 2019	<b>Time:</b>	9:30 a.m.- 12:30 p.m.	<b>Location:</b>	National Western Stock Show
<b>Description:</b>	<p><b>Regular Monthly Meeting of National Western Center Authority Board for July 2019</b></p>				