



National Western Center
Authority Board Meeting Minutes

Date of Meeting:	February 28, 2019	Time:	9:30 a.m.
Minutes Prepared By:	Melody Ambrose	Location:	NWSS

1. Meeting Description

National Western Center Authority Board Meeting

2. Authority Board Member Attendance at Meeting

Name	Present	Absent	Notes
John Ikard	X		
Lucia Guzman	X		
Steven McCarthy	X		
John Zapien	X		
Robb Brown	X		Via phone
Kelly Leid	X		
Monique Lovato	X		
Liliana Flores Amaro*	X		
Brendan Hanlon*	X		
Tony Frank		X*	*via phone for executive session
Amy Parsons	X		
Pat Grant	X		
Paul Andrews	X		

***Non-Voting Members**

Other attendees including members of the public are as recorded in any sign-in sheet(s) collected for the meeting.



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Topic	Owner	Time
<p>Call to order</p> <p>Quorum Present</p>	John Ikard	9:34 a.m.
3. Board Business		
<p>Minutes from the January 31, 2019 meeting were approved unanimously by voice vote of members present. Motion by Paul Andrews, second by Amy Parsons and a majority approved.</p>	John Ikard	9:31 a.m.
<p>Pat Grant introduced Doug Jones who is newly appointed to the WSSA Board.</p>	Pat Grant	
<p>Chair Report – John Ikard thanked the board for supporting him to be the chairman of the board and thanked them for their service and recognizes all the different strengths and all the different hats each director has. He reviewed the role of the board, partners and the Authority and that we all need to be accountable to each other.</p>	John Ikard	9:37 a.m.
<p>Brad Buchanan gave a presentation on the Strategic Implementation Plan (SIP) – From Here to There: Moving From Vision to Implementation. The presentation included our mission, vision, what we said we would do, call for ideas, timeline, expected results and the request to the board for their outreach and connecting to their networks. The Board then provided feedback on the SIP. Mr. Grant discussed the difference between agriculture heritage and western heritage and felt that we should place more emphasis on western heritage. Mr. Zapien stated western heritage means different things to different groups. We need to be truthful and straight forward. Mr. Leid noted we have made great progress since we started in 2013 and we will have more challenges as we evolve. We need to reenergize ourselves. Ms. Guzman encouraged the board to focus on new concepts and engage other entities to assist and guide us. There was discussion around the development of work groups and how they would be selected for the planned summit. Further discussion on emphasis on western culture, water, food and global agriculture center. All looking forward to further information/updates on the SIP.</p>	Brad Buchanan	9:47 a.m.



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4. Executive Session		
Announcement of Executive Session		
<p>1 item for discussion on matters subject to personal matters. Specific statutory provision to be invoked in holding an executive session are pursuant to §§ 24-6-402(4)(e)-(f), C.R.S.</p> <p>Kelly Leid made motion to enter executive session and Pat Grant seconded the motion. It was approved by a unanimous voice vote of quorum members present.</p> <p>Executive Session commenced at 10:31a.m. Director Tony Frank joined the meeting via phone.</p> <p>Executive Session ended at 10:53 a.m. with a motion by Pat Grant, seconded by Lucia Guzman. It was approved by a unanimous voice vote of quorum members present.</p>	John Ikard	10:30 a.m.
5. Committee Reports		
<p>Campus Services & Partnerships – The committee met this morning and discussed timing around the Triangle and P3 and impacts on campus services. The committee discussed the urgency that a structure/negotiation team be formed to review partnership submittals.</p>	Brad Buchanan	10:56 a.m.
<p>Community Benefits – The Committee met on February 22, 2019 and discussed the community benefits process and timeline. The committee discussed what a community investment fund (CIF) would be and what a community benefit agreement (CBA) would contain. Further education to the Board on CBA’s needs to be ongoing. A set of Community Benefit Principles (CBP) needs to be developed as a guide for moving forward in how development on the campus should and could benefit the community. Councilwoman Ortega’s office will be organizing community meetings to assist in engaging the community in developing the CIF, CBA and CBP.</p>	Monique Lovato	10:58 a.m.
<p>Security & Waste – Kelly Leid reported that Security & Waste is in the technical phase and will give an update to the board in March. John Zapien raised the concern on the ballot issue 300 regarding the homeless and the impact it might have on the GES communities.</p>	Kelly Leid	11:04 a.m.
<p>Finance & Audit – Brendan Hanlon reported the committee met on February 25, 2019. Based on comments made from board members at the January board meeting Brad Buchanan presented a revised 2019 budget. The F&A Committee unanimously recommends the revised 2019 budget to be approved by the board. Upon motion from Pat Grant, second by Lucia Guzman, the 2019 budget was approved unanimously by voice vote of members present.</p>	Brendan Hanlon	11:07 a.m.



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<p>Comments by members of the public are recorded for informational purposes ONLY and inclusion of such comments in these minutes does not reflect the policy of the National Western Center Authority Board. Anyone wishing further information about or clarification of a public comment should contact the commentor.</p>			
<p>9. Executive Session</p>			
<p>Announcement of Executive Session 1 item for discussion on matters subject to negotiation. Specific statutory provision to be invoked in holding an executive session are pursuant to §§ 24-6-402(4)(e)-(f), C.R.S.</p> <p>Paul Andrews made motion to enter executive session and Amy Parsons seconded the motion. It was approved by a unanimous voice vote of quorum members present.</p> <p>Executive Session commenced at 11:49 a.m.</p> <p>Executive Session ended at 12:07 p.m. with a motion by Pat Grant, seconded by Kelly Leid. It was approved by a unanimous voice vote of quorum members present.</p>			<p>11:48 a.m.</p>
<p>10. New Business</p>			
<p>John Ikard led the board in discussion on clarifying board committee membership and voting rights. Discussed membership on committees by other equity partner designees and not necessarily the director. Pat Grant stated he will be stepping down from his current role with WSSA but during his transition he will continue to be a director to the Authority board and a member of the community benefit committee.</p> <p>Board governance is under development that will provide more guidance on roles and responsibilities. John Ikard asked that a draft policy be developed on equity partner succession planning and be presented at a future board meeting.</p> <p>Lucia Guzman was appointed to the Community Benefits Committee.</p>		<p>John Ikard</p> <p>12:08 p.m.</p>	
<p>11. Action Items (ongoing)</p>			
Action	Owner	Due Date	
Chair report out at each meeting	John Ikard	N/A	
Add SIP to Monthly Agenda	M. Ambrose	Monthly	
Energy & Water Initiative on future Board agenda	M. Ambrose/G. Hollrah		
Draft equity partner succession planning policy	M. Williams		



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12. Adjournment

Meeting Adjourned. Motion to Adjourn by Kelly Leid, seconded by Pat Grant. Approved by a unanimous voice vote of quorum members present.

All

12:28 p.m.

13. Next Meeting:

Date	March 28, 2019	Time:	9:30 a.m.- 12:30 p.m.	Location:	National Western Stock Show
Description:	Regular Monthly Meeting of National Western Center Authority Board for March 2019				