



National Western Center
 Authority Board Meeting Minutes

Date of Meeting:	Aug 30, 2018	Time:	9:30 a.m.
Minutes Prepared By:	Melody Ambrose	Location:	National Western Complex, VIP Room
1. Meeting Description			
National Western Center Authority Board Meeting			
2. Authority Board Member Attendance at Meeting			
Name	Present	Absent	Notes
Joe Garcia	X		
Jacque Hinman	X		
Steven McCarthy	X		
John Zapien	X		
Robb Brown	X		
Kelly Leid	X		
Monique Lovato	X		
Liliana Flores Amaro*	X		
Brendan Hanlon*	X		
Tony Frank	X		
Amy Parsons	X		
Pat Grant	X		
Paul Andrews	X		
*Non-Voting Members			
Other attendees including members of the public are as recorded in any sign-in sheet(s) collected for the meeting.			



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Topic	Owner	Time
<p>Call to order Quorum Present</p>	Joe Garcia	9:36 a.m.
<p>Announcement of Executive Session 1 item for discussion matter of employment - CEO hiring process. Specific statutory provision to be invoked in holding an executive session are C.R.S. 24-6-402 (e) and (f). Jacque Hinman made motion to enter executive session and Tony Frank seconded the motion. It was approved by a unanimous voice vote of quorum members present. Executive Session commenced at 9:42. a.m. Executive Session ended at 11:02 a.m. with a motion by Tony seconded by Paul. It was approved by a unanimous voice vote of quorum members present.</p>	All	9:41 a.m.
3. Board Business		
<p>Call to order Quorum Present Tony Frank motioned to name Brad Buchanan as the Authority Board’s CEO finalist and seconded by Pat Grant. By unanimous motion approved. There will now be a minimum of 14 days for public comment and the Board will vote at a date to be determined. Brad Buchanan was introduced as sole finalist. Mr. Buchanan gave brief comment and thoughts on this great opportunity and challenge. Pat Grant thanked the executive search team for great work.</p>	Joe Garcia	11:08 a.m.
<p>Minutes approved unanimously by voice vote of members present-Motion by Paul Andrew, second by Amy Parsons and a majority approved. Chair Report Mr. Garcia reported he met with Chuck Crow with Raising Impact who are exploring ways to raise awareness and funds for the Denver Police Museum. He also reported he will meet with Chandler Romero of Blue Silo and will be inviting her to a future Board meeting. Blue Silo wants to discuss future use of including the arts on campus.</p>	Joe Garcia	11:14 a.m. 11:15 a.m.



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<p>Treasurer Report Brendan provided the treasurer’s report that he will at each meeting.</p>	<p>Brendan Hanlon</p>	<p>11:17 a.m.</p>
<p>Capital Build Update by Mayor’s Office of the National Western Center <i>Program Overview</i> Gretchen provided a program status report and highlighted accomplishments, major contracts and procurement status, work underway, future office space and key milestones. Gretchen reviewed the active procurements and noted that only five are left for Phase 1 and 2.</p> <p>Eric Anderson provided a Placemaking update. He showed draft sketches of the Grand Plaza entry area and a secondary entry place to bring people to other parts of the campus. Looking at how to use the space each day and setting themes for each area.</p> <p>Gretchen gave a look ahead regarding the Triangle RFQ scheduled for late November, the Energy Partner procurement will be announced shortly.</p>	<p>Gretchen Hollrah</p> <p>Eric Anderson</p> <p>Gretchen Hollrah</p>	<p>11:18a.m.</p> <p>1122</p> <p>1130</p>
<p>Equity Partner Reports City and County of Denver City – nothing additional to report.</p> <p>Colorado State University Amy Parsons provided design, construction and funding updates for the Water Building, Animal Health and CSU Center.</p> <p>Western Stock Show Association Finalized PM is Wells Partnership group for Legacy building. The Capital campaign now has \$25 million in commitments and continue with presentations. WSSA has the necessary funds for \$15 million November transfer.</p>	<p>Brendan Hanlon</p> <p>Amy Parsons</p> <p>Paul Andrews</p>	<p>11:35 a.m.</p>
<p>Subcommittee Reports Campus Partnerships Subcommittee – Robb reported the committee met this morning prior to the Board and will meet bi-monthly going forward. Th Committee’s primary focus right now will be the Concessions Partnership.</p>	<p>Robb Brown (Chair)</p>	<p>11:41 a.m.</p>
<p>Community Benefit Subcommittee – Monique and Liliana presented to the Board the Committee’s ideas on what a Community Benefits Agreement is and components of a CBA. They provided an overview of the communities, and next steps and resources needed for the Committee. Pat Grant is developing the mission statement. Pat stated we need to manage expectations on the CBA and need to work with legal counsel to follow what is in the Framework Agreement.</p>	<p>Monique Lovato (Chair) and Liliana Flores Amaro</p>	<p>11:43 a.m.</p>
<p>New Business items were deferred to a future meeting.</p>		



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4. Public Comment Period					
AE acknowledged the work being done by the CBA Committee. AE stated her concern that the GES communities need to be the first group to benefit and be improved from the CBA.				All	12:08 p.m.
Comments by members of the public are recorded for informational purposes ONLY and inclusion of such comments in these minutes does not reflect the policy of the National Western Center Authority Board. Anyone wishing further information about or clarification of a public comment should contact the commentor.					
5. Executive Session					
Announcement of Executive Session 1 item for discussion on matters subject to negotiation. Specific statutory provision to be invoked in holding an executive session are C.R.S. 24-6-402 (e) and (f). Pat Grant made motion to enter executive session and Steve McCarthy seconded the motion. It was approved by a unanimous voice vote of quorum members present. Executive Session commenced at 12:11 p.m. Executive Session ended at 12:35 p.m. with a motion by Tony Frank, seconded by Robb Brown. It was approved by a unanimous voice vote of quorum members present.				All	12:11 p.m.
6. Action Items (ongoing)					
Action		Owner		Due Date	
Conflict of Interests Policy and Disclosures to sign		Legal Counsel		N/A	
Chair report out at each meeting		Joe Garcia		N/A	
7. Adjournment					
Meeting Adjourned. Motion to Adjourn by John Zapien, seconded by Jacque Hinman. Approved by a unanimous voice vote of quorum members present.				All	12:36 p.m.
8. Next Meeting:					
Date	September 27, 2018	Time:	9:30 a.m.- 12:15 p.m.	Location:	National Western Complex, VIP Room
Description:	Regular Monthly Meeting of National Western Center Authority Board for September 2018				



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